



GEORGE TOWN COUNCIL

QUARTERLY PERFORMANCE REPORT

1st Jul – 30 Sep 2020

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MESSAGE FROM THE GENERAL MANAGER

The first quarter of 2020/21 has been eventful to say the least. Council meetings have resumed to include the public and many of our facilities are back open to the public. With the borders re-opening we do however need to remain ever vigilant in our hygiene practices and social distancing to mitigate a second wave in Tasmania. I am confident in local and state measures with community support that we will remain safe and well.

Council's financial performance over the first quarter is sound with favourable results in expenditure and revenue. This positive result can be attributed to a number of factors including higher than forecast building and planning activity resulting in increased income from rates. Even with positive results thus far, we are still on track to a significant deficit for the first time in two years due to measures Council has taken to lessen the economic impact of COVID-19 on the community and local business.

Some of these measures include the \$100,000 small business grants program co-funded by Bell Bay Aluminium to the tune of \$50,000. This program has seen investment in a diverse range of businesses from across the municipality and I encourage readers to check out the winners on Council's website.

Council as a member of the Northern Waste Management Group and in partnership with Northern Tasmania Development Corporation launched a region wide grants program inviting innovative ideas to support circular economy. Businesses are encouraged to apply for up to \$30,000 to support initiatives from a pool funding of approximately \$300,000. The grants program was made possible through funds made available from the waste levy and contributions from each member Council. I hope to announce recipients in November.

There has been much to celebrate also with the 65th anniversary of Bell Bay Aluminium and the under 21's George Town Football Club men's team taking home the inaugural Northern Tasmania Football Association St James premiership. Both organisations have had a great impact on our community for many years and we congratulate them on their success and continued contribution to community.

The Mayor and I, have been joined by Councillors and senior staff on a series of roadshows across the community where we have presented Council performance and ten year vision for the community shaped by community voices. We hope these sessions along with the range of consultation means we continue to explore are being well received and demonstrate Council's commitment to community engagement, transparency and good governance. On that note I hope you find of interest the ensuing performance report for the first quarter.

Shane Power
General Manager
George Town Council

GOVERNANCE REPORT

1. General Managers Matters of Involvement 1st Quarter 1 Jul-30 Sep 2020

Excludes internal operational meetings.

GENERAL MANAGER – MATTERS OF INVOLVEMENT – SHANE POWER		
July	1	Attended morning tea with the Hon. Michael Ferguson and residents
	1	Met with Collective Impact Group
	3	Attending morning tea at Tas. Police in recognition of John Osborne's service
	3	Attended City Deal Community & Business Advisory Group meeting
	6	Met with Tamar Valley Folk Festival organiser
	6	Met with Minister Shelton, LGAT and Councils
	6	Met with resident over drainage issues
	8	Met with representatives of Bass and Flinders Centre
	8	Met with representatives of Launceston City Mission
	9	Attended Future Impact Leadership Table (FILT) meeting
	9	Met with Minister Shelton and Mayor
	9	Attended Bell Bay Advanced Manufacturing Zone (BBAMZ) Committee meeting
	10	Met with the Minister Sarah Courtney and Mayor
	10	Attended Volunteers luncheon
	10	Met with Senior Advisory RMCG Environmental Services
	14	Attended Council workshop
	15	Met with resident
	15	Met with new General Manager of Bell Bay Aluminium
	15	Attended webinar – LGAT
	16	Attended Peloton Resources Presentation
	21	Attended review of Sporting Grants
	22	Attended LGAT AGM followed by General Meeting
	22	Met with owner of Low Head Penguin Tours
	22	Attended Crazy Duck launch
	23	Met with Senator Askew
	23	Attended FILT meeting
	23	Attended Macquarie Street Precinct meeting
	23	Attended Volunteer Recognition Awards
	24	Met with resident
	24	Teleconference with Brighton Council General Manager
	27	Teleconference with new NTDC Chair and Mayor
	27	Attended George Town Chamber of Commerce Executive meeting
	28	Attended Council Workshop
	28	Attended Ordinary Council meeting
	28	Met with prospective Bell Bay developers
	29	Attended ABC radio interview
	29	Met with Tourism Tasmania representative
	29	Met with prospective developer
	29	Attended Tamar Estuary Management Taskforce Meeting
	29	Attended ASPIRE Launch
	30	Attended meeting with Coordinator General's office re City Deal Review

August	30	Attended meeting on Northern Workforce Development program
	30	Met with Future Impact Group
	31	Attended meeting with prospective Bell Bay developers
	31	Attended Northern Tasmania Regional Land Use Strategy meeting
	31	Attended Regional General Manager's Meeting
	4	Attended LG Professionals masterclass
	6	Attended BBAMZ Governance meeting
	7	Met with prospective Bell Bay developers
	10	Met with Acting General Manager State Roads re Intersection at Hillwood & East Tamar Highway
	11	Attended Council Workshop
	12	Attended LG Professionals Tas. Board meeting
	13	Met with the Hon. Ivan Dean
	13	Presented at Port Dalrymple School
	13	Attended Mountain Bike Reference Group meeting
	13	Met with prospective Bell Bay developers
	13	Met with Employment Agency regarding youth placements
	17	Meeting with Cr Barwick
	18	Attended Launchpad Project group meeting
	18	Attended meeting with PlanBuild Tasmania
	19	Met with Senator Polley
	19	Attended Owners' Representatives Quarterly briefing – TasWater
	20	Attended FILT meeting
	20	Attended BBAMZ meeting
	20	Met with Beacon Foundation – teleconference
	21	Met with Forico CEO and prospective developer
	21	Met with TEMCO South32
	21	Met with Aboriginal elder and local Aboriginal representatives
	23	Attended RSL sub-branch AGM
	24	Met with representative from the Van Diemens Project
September	24	Met with CEO Women's Legal Services
	24	Attended NWDF Steering Committee
	24	Attended Launchpad Group meeting
	24	Attended George Town Chamber of Commerce
	25	Attended Council Workshop
	25	Attended Ordinary meeting of Council
	25	Inspected old RSL building
	26	Interview with Tamar FM
	26	Met with representative of Strikeitout
	26	Attended meeting to assess small grant applications
	26	Attended Northern Tasmania Regional Land Use Strategy
	27	Conducted Roadshow for Hillwood Progress Association and residents with the Mayor and management
	27	Conducted Roadshow for Bellingham Progress Association and residents with the Mayor and management
	28	Conducted Roadshow for Weymouth Progress Association and residents with the Mayor and management
	28	Conducted Roadshow for Lulworth Progress Association and residents with the Mayor and management
	28	Conducted Roadshow for Beechford Residents & Property Owners Association and residents with the Mayor and management
	31	Attended Launchpad Group meeting
	2	Attended Macquarie Street Precinct meeting
	2	Inspected old RSL building
	3	Attended FILT meeting

4	Attended General Managers breakfast meeting
4	Met with Cr Barwick
7	Met with CEO of Bell Bay Aluminium and BBA management
7	Attended George Town Chamber of Commerce Meeting
7	Attended Northern Tas Football Association and George Town Football Club Community Forum
8	Attended Council Workshop
9	Met on-site Forico Long Reach
10	Met with Hydro Tasmania
10	Met with local business owner
11	Attended Regional Integration meeting
11	Attended LGAT General Meeting
11	Attended Regional General Manager's meeting
14	Met with local business owner
14	Attended Launchpad meeting
14	Met with new residents to discuss grant opportunities and support
15	Met with potential developer
15	Attended BBAMZ meeting
17	Attended FILT meeting
17	Attended Circular Economy launch
17	Attended Launchpad meeting
18	Met with potential developer
21	Attended Small Business Grants Announcement – Delamere
21	Attended TasWater Owners' Representative meeting
21	Met with new residents
21	Attended Healthy George Town meeting
21	Attended Launchpad meeting
21	Met with Collective Ed.
22	Attended Business Breakfast with Forico CEO as guest speaker
22	Attended Council Workshop
22	Attended Ordinary Council meeting
23	Attended All Staff Meeting
23	Tamar FM interview
23	Met with Neighbourhood House
23	Attended afternoon tea at Bell Bay Aluminium for 65 th birthday of the smelter
24	Attended Community Pride bumper sticker launch
24	Attended Special members meeting – Northern Tas Development Corporation
25	Conducted Roadshow for Low Head Progress Association and Residents with Mayor
26	Attended under 21's Northern Tas Football Association Grand Final, Deloraine

2. Council Resolutions Monitor

The Council Resolutions Monitor is located in Annex A.

3. Use of the Council Seal

The Seal of the George Town Council was used on the following occasions during the reporting period.

Date	Document Details
20.04.2020	Deed of Variation of Grant Deed – GTC Levelling the Playing Field Grants Program 2018-2019
27.04.2020	Healthy Tasmania Fund – George Town Council – Funding Agreement Amendment
27.04.2020	Contract for Sale, 15 Riverleads Drive, George Town V37050 Folio 19
27.04.2020	Deed of Agreement, Volume 244022 Folio 1, Volume 244178 Folio 1 (Part V Agreement) Schedule of Easements and Final Plan for 2 lot consolidation and 11 lot subdivision for 4 Ridge Street and Craighburn Road, Hillwood
02.06.2020	Schedule of Easements and Final Plan for 2 lot subdivision for Soldiers Settlement Road, George Town
04.06.2020	Northern Tasmania Development Corporation Ltd Members Agreement
10.06.2020	Grant Agreement – Regional Tourism Projects Program – History and Heritage Panel Art and Story Composition
08.07.2020	Tas. Land Titles Office – Transfer Volume 37050 Folio 19, 15 Riverleads Drive, George Town
31.07.2020	Contract for Sale of Commercial Real Estate Volume 205684 Folio 2, Volume 9654 Folio 8, Volume 86205 Folio 3
13.08.2020	Formal Instrument of Agreement – James E. Rogers Building Contractors Pty Ltd RFT 02/20 Design and Construct George Town Sports Complex multi use facility
13.08.2020	Schedule of Easement and Final Plan for 3 Lot subdivision 41-43 Sorell Street, George Town
26.08.2020	Schedule of Easement and Final Plan for 2 Lot consolidation 1 and 2 Lord Liverpool Drive, Low Head
26.08.2020	Schedule of Easement and Final Plan for 2 lot subdivision, 35 Lewis Road, Pipers River
07.09.2020	Black Spot Funding Grant Deed Dalrymple Road/Industry Road Junction \$250,000
14.09.2020	Schedule of Easements and Final Plan for 2 lot consolidation – 20 Leam Road, Hillwood
08.09.2020	Lease Agreement Storage Facility, Friend Street, George Town Council to RSL Sub Branch George Town
24.09.2020	Schedule of Easements and Final Plan for Stage 2, lots 1-4 Leam Road, Hillwood
30.09.2020	Grant Deed – George Town Bowls Club Inc. COV-19BRRS018 Recovery for All
30.09.2020	Deed of Gift – 501 Woolcock Court, George Town to Catholic Care Tasmania
30.09.2020	Deed of Gift – 122 Franklin Street, George Town to Catholic Care Tasmania
30.09.2020	Grant Deed – La Saliere – Emerging from the Deep COV-19 BRRS001
30.09.2020	Grant Deed – La Saliere – From the Shores of Tam O'Shanter COV-19 BRRS009
30.09.2020	Grant Deed – La Saliere – Salty Over Covid – Shed Fit Out COV-19 BRRS010

4. Audit Panel Actions

Outstanding Audit Panel actions are listed in Annex B.

5. Annual Plan Progress Report

The Annual Plan Progress report is a snapshot of progress against the tasks of the 2020-2021 Annual Plan. It follows a traffic light system. Green indicates the task has commenced and is on schedule. Yellow light indicates the task has commenced but is slightly behind schedule. Red light indicates the task has commenced and is substantially behind schedule, or the task has not yet commenced. Clarifying remarks are located in the comments section of each task. The report is located in Annex C.

FINANCIAL REPORT

6. Financial Reports

Included in this section are the following financial reports:

Financial Summary Commentary on the financial results and key variances to budget.

Operating Statement Summary of year to date financial performance against budget

Operating Statement – by Program of year to date financial performance against budget

Capital Works Statement - Summary of year to date capital expenditure by asset type

Financial Reserves - Summary of balances and movement in Council reserves

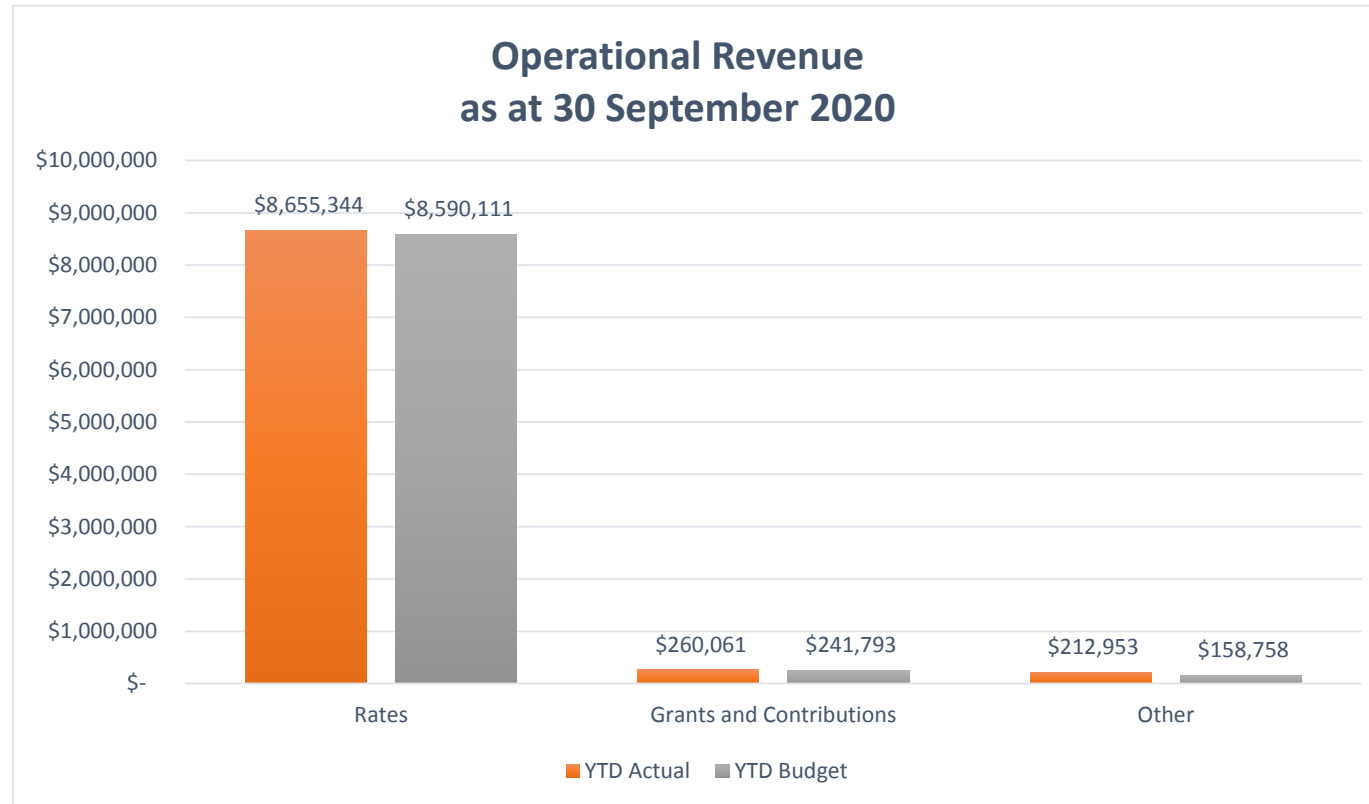
Outstanding Rates report

7. Summary of financial results - 1 Jul to 30 Sep 2020

The operating income for the period to 30 September 2020 is \$9.13m or 90% of total annual budget. Against year to date budget projections, overall income shows a positive result of \$0.14m as a result of higher than budgeted statutory building permit fees and rates and charges income. Operating expenditure year to date is \$2.77m or 24% of total annual budget. Against year to date, overall expenditure is less than budget by \$.306m with all materials, contracts and employee costs all below expected expenditure for the 3 months to end of September 2020.

The financial summary report has been reformatted to provide a visual representation of the results. Below is a summary of the operating statement compared to budget. Please see the financial statements on the following pages for further information on Council's financial performance for the quarter.

8. Operational Revenue



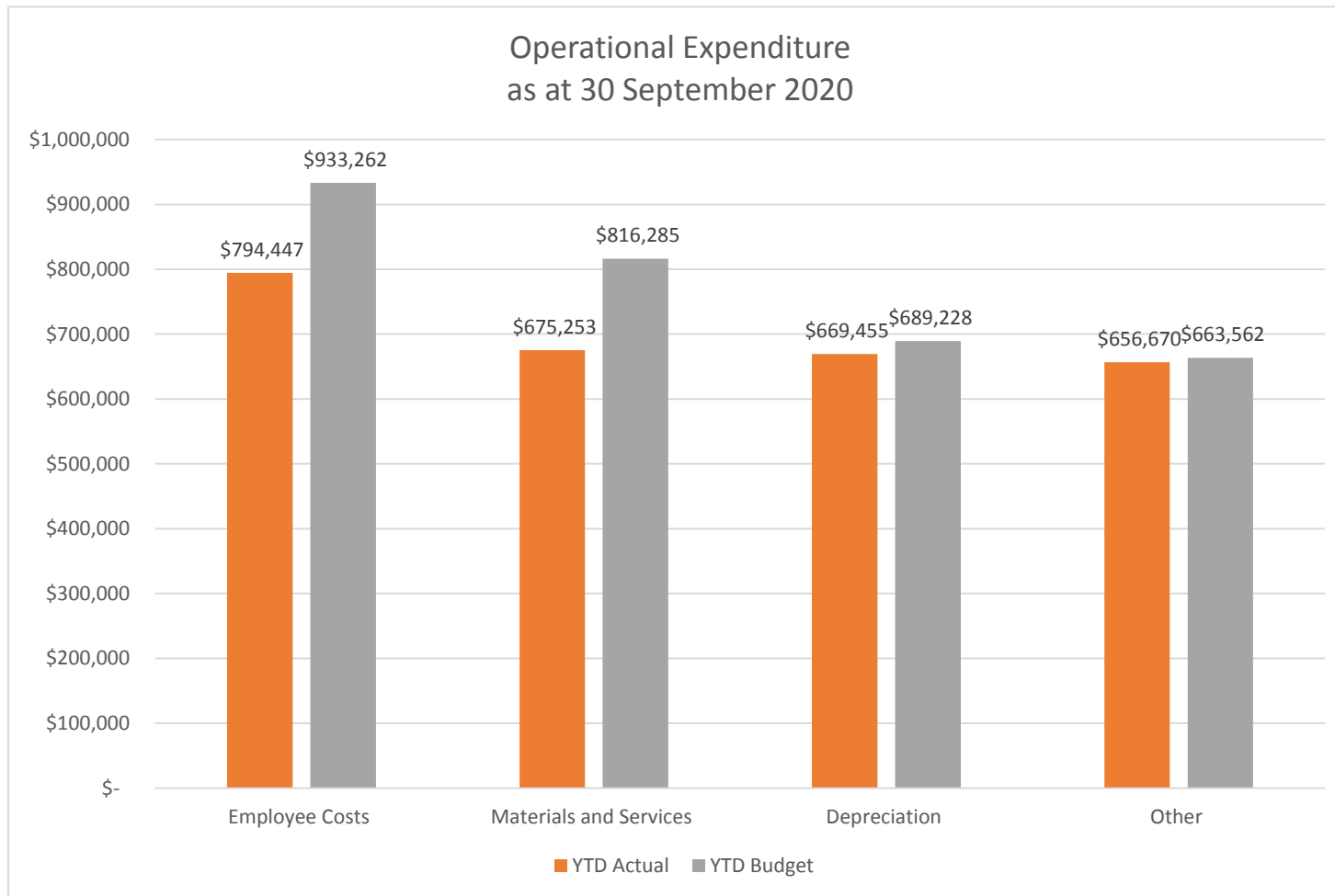
Key Budget Variance

Rates – Budget variance is increased income due to additional assessments and kerbside waste collections.

Grants and Contributions – Higher than budgeted due to the quarterly allocation of the \$82,000 additional Financial Assistance Grant income for the 2020-21 financial year above budget.

Other – Overall favourable variance due to higher than budgeted income in Statutory Planning and Building fees.

9. Operational Expenditure



Key Budget Variance

Employee Costs – Favourable budget variance is due to timing of staff appointments.

Materials and Contracts – Favourable variance due mainly to timing of operational invoices.

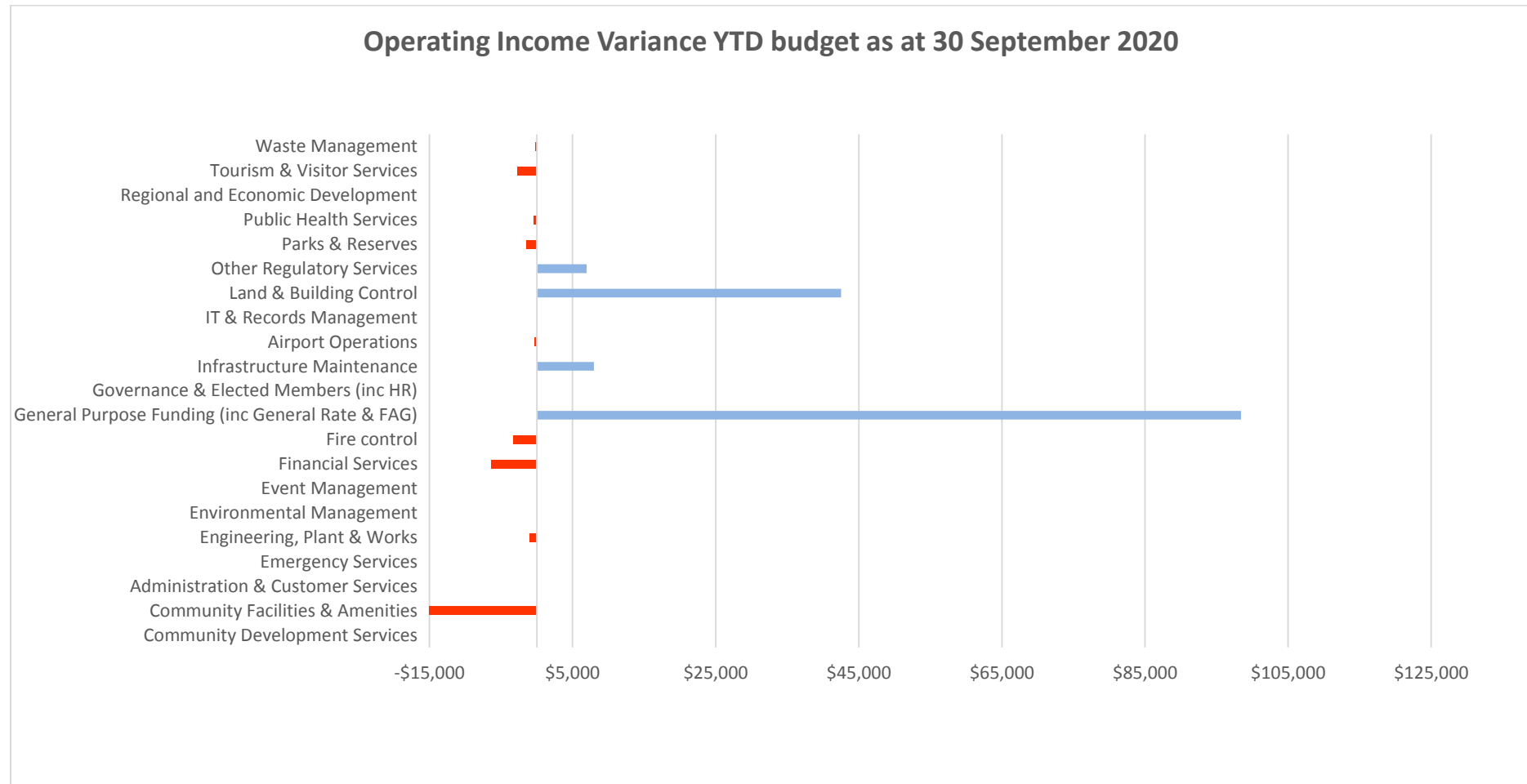
Other Expenses – Small favourable variance due mainly to timing of operational invoices.

10. Operating statement

	<u>2021 Actual YTD 30 September 2020</u>	<u>2021 YTD Budget</u>	<u>Variance to YTD Budget</u>	<u>2021 Full Yr Budget</u>
	\$	\$	\$	\$
<u>Operating Income</u>				
Grants operational	260,061	241,793	18,268	967,171
Investment Income	2,602	8,750	-6,148	35,000
Other Revenues	9,179	6,640	2,539	26,558
Rates	8,655,344	8,590,111	65,233	8,610,111
Reimbursements	45,953	27,881	18,072	111,524
Statutory Charges	111,010	70,883	40,128	189,021
User Charges	44,209	44,604	-395	178,415
<u>Total Operating Income</u>	9,128,357	8,990,662	137,696	10,117,800
<u>Operating Expenditure</u>				
Contracts	557,976	634,451	-76,475	2,537,805
Depreciation Amortisation	669,455	689,228	-19,773	2,756,910
Employee Costs	794,447	933,262	-138,815	3,783,047
Finance Costs	24,899	25,004	-105	100,016
Impairment	-	-	-	5,000
Internal Hire	-153	-	-153	-
Materials	117,277	181,834	-64,557	727,335
Other Expenses	631,924	638,558	-6,634	1,834,230
<u>Total Operating Expenses</u>	2,770,926	3,077,332	-306,512	11,744,343
<u>Surplus/Deficit</u>	6,357,431	5,913,330	444,207	-1,626,543
Federal Assistance grant prepaid	967,171	967,171	-	967,171
Carry forward Healthy GT grant in advance	-	124,472	-124,472	124,472
<u>Underlying Surplus</u>	7,324,602	7,004,973	319,630	-534,900

The Operating Statement includes all sources of Council revenue and expenditure incurred in its day-to-day operations. It should be noted that only recurrent income has been included, with insurance payments and all capital grants being excluded. Expenditure listed in the Operating Statement does not include the cost of asset purchases or sales, loan repayments, capital works expenditure or reserve funds. It does however, include depreciation as an expense.

11. Operational Revenue by Program



Income – variances to projected budget year to date.

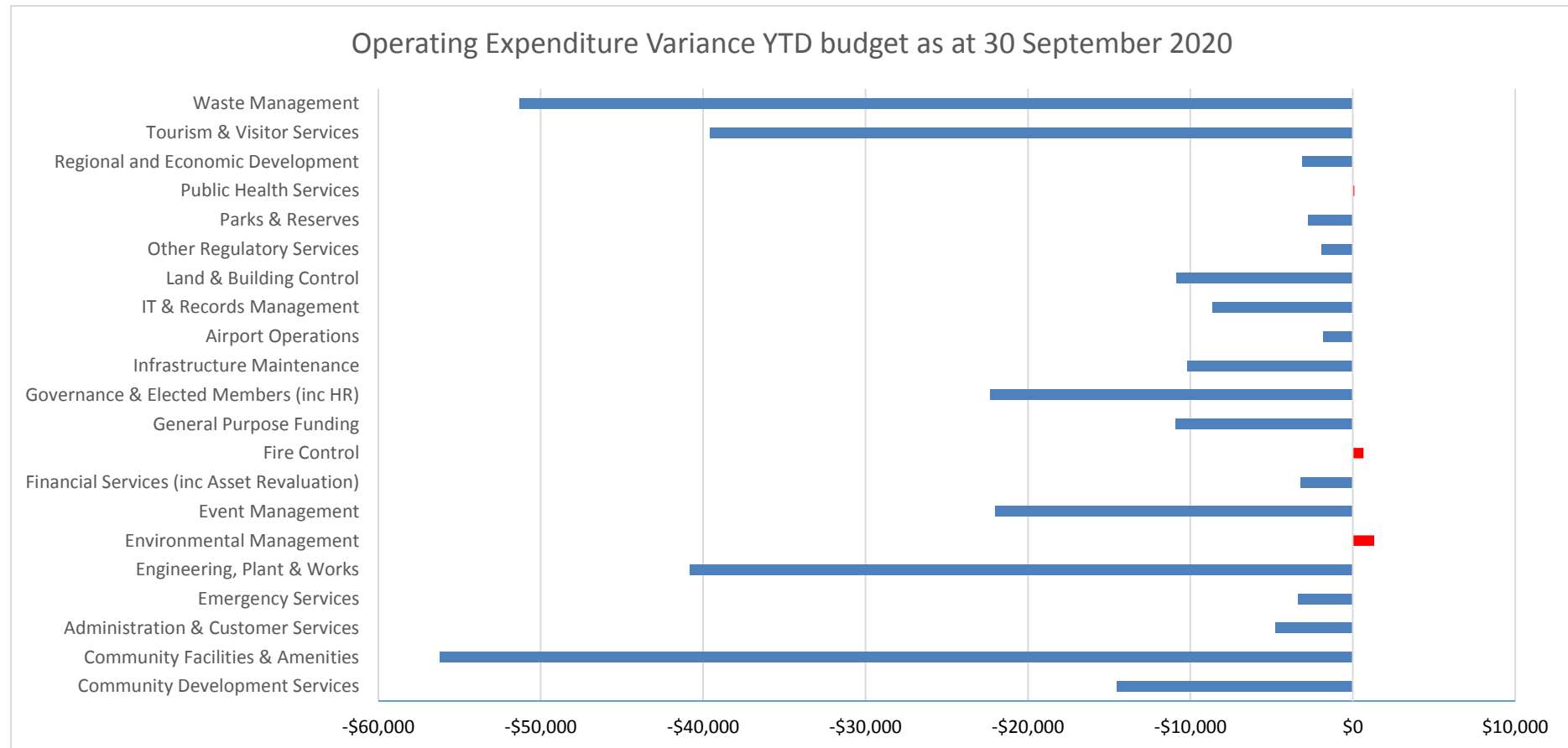
Over projected year to date budget

- Land and building control – higher than budgeted income from building and planning permits.
- Other regulatory – higher than budgeted dog registrations, due to the extension given to payment to 31 July 2020.
- General Purpose Funding (inc General Rate & FAG) – higher than budgeted rates revenue and financial assistance grant.

Under projected year to date budget

- Tourism and Visitors Information Centre – lower than projected income from sale and user charges, due to amended opening hours as a result of COVID-19.
- Financial Services – slightly lower than budgeted investment income.
- Fire Control – timing of commission payment.
- Community Facilities and Amenities – timing of payment for lease.

12. Operational Expenditure by Program



Expenditure – variances to projected budget year to date.

Over projected year to date budget

- Environmental Management – timing of annual payment

Under projected year to date budget

- Management – lower than budgeted waste transfer station domestic waste and recycling costs due to timing of September contract and disposal invoices not processed as at 30 September 2020.
- Tourism and Visitors Information – favourable variance due to the delay in opening times and stock purchases.
- IT & Records Management – favourable variance to budget due to the timing of invoices.
- Governance, Elected Members and HR –favourable variance due to timing of Place Making expenditure and projects.
- Events management – favourable against YTD budget due to timing of events
- Community Facilities and Amenities - favourable variance to budget due to the timing of Community Care and Recovery grant payments.

13. Cash and Reserves

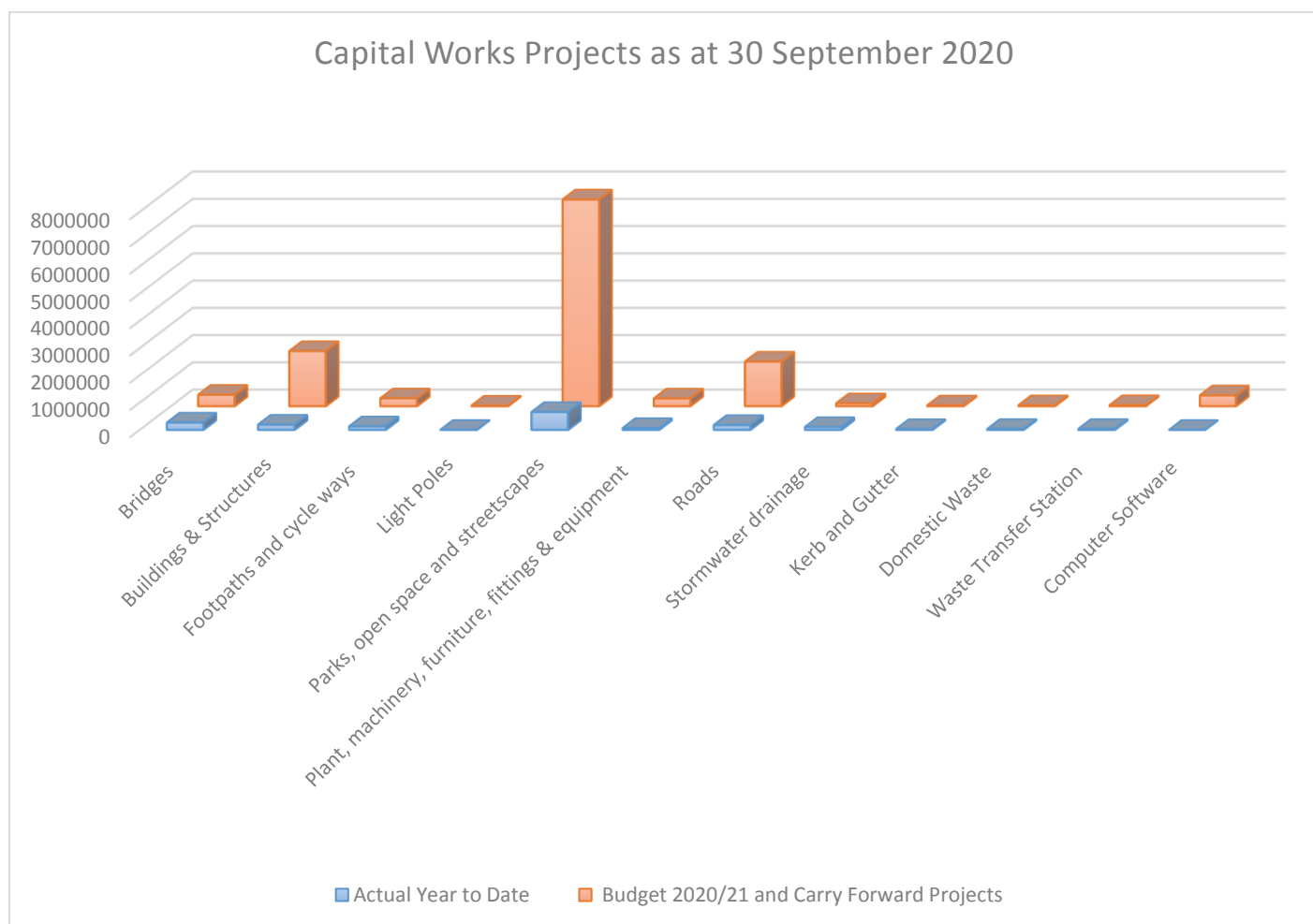
Cash & Reserves As at 30 September 2020		
	<u>2019/20</u>	<u>2020/21</u>
Cash		
CASH AT BANK		
Reconciled cash at bank	\$729,757	\$2,180,476
Cash Investments	\$7,672,995	\$6,120,298
Cash available to meet Reserves, Provisions and Council Budget items	\$8,402,751	\$8,300,774
RESERVES & PROVISIONS		
Deposits & Trust funds	\$130,579	\$140,672
Annual Leave Provision (Total)	\$321,855	\$414,241
Long Service Leave Provision (Current)	\$398,714	\$272,272
Personal Leave Provision (Current)	\$59,194	\$0
Leave in Lieu (Current)	\$2,675	\$5,515
Plant Replacement Reserve	\$577,936	\$447,698
Public Open Space Reserve	\$21,753	\$77,191
Footpath Reserve	\$909	\$909
Road Development Reserve	\$7,255	\$7,255
Airport Maintenance Reserve	\$4,253	\$4,253
Private Works Reserve	\$11,519	\$11,519
Working Capital Reserve	\$123,977	\$123,977
Total	\$1,660,619	\$1,505,502
Surplus/(Deficit) after funding reserves & provisions above and available to meet Council Budget items	\$6,742,132	\$6,795,272

14. Rates Analysis

Rates Analysis For period ended 30 September 2020		
	<u>2019/20</u>	<u>2020/21</u>
	\$	\$
Rates Arrears - 1 st July	90,624	151,204
Annual Rates Levy - CURRENT	8,519,583	8,646,248
Supplementaries ,Penalty & Interest	19,496	19,795
Total Rates Payable	8,629,703	8,817,247
Payments & Remissions	-	-3,796,678
Total Rates Outstanding	4,774,193	5,020,569
Percentage Collected	44.70%	43.10%
<i>Ratepayers in Credit</i>	80,797	93,681
<i>Rates Overdue</i>	414,887	630,579

15. Capital Works Progress Report

Capital works are the financial investments that Council makes in the assets and infrastructure that it controls and provides for use by the community. Capital works primarily include public buildings, transport infrastructure, public space, recreational facilities and environmental infrastructure. Annually in conjunction with the adoption of the budget, Council adopts its Capital Works Program that sets out the projects that will be delivered in the next year. This section provides an update on our progress towards achieving each project.



Capital Works

2020/2021 Capital Works & Carry Forward Budget Report									
Asset Class		Year	WO	Project Description	Budget 2020/21	Actual Year to Date	Committed	YTD inc Commitments	Balance of Budget
Bridges	Bridges Program	20/21	1754	26 Bridge sites - minor failures as identified by Ausspan	\$ 47,000	\$ 6,175	\$ 4,258	\$ 10,433	\$ 36,567
	Back Creek Rd	CFWD	1630	Back Crk bridge replacement	\$ 210,000	\$ 209,969	\$ 4,979	\$ 214,948	-\$ 4,948
	Various bridges	CFWD	1538	27 Bridge sites - minor failures as identified by Ausspan	\$ 162,000	\$ 54,864	\$ -	\$ 54,864	\$ 107,136
Bridges					\$ 419,000	\$ 271,008	\$ 9,236	\$ 280,245	\$ 138,755
Buildings & Structures	Amenities facilities Sportsground	CFWD	1553	Levelling the playing fields amenities block	\$ 360,000	\$ 53,127	\$ 367,711	\$ 420,838	-\$ 60,838
	Hillwood Hall - Acoustics Stage 1	CFWD	1556	Hillwood Hall Installation of stage 1 acoustics	\$ 14,000	\$ 5,316	\$ -	\$ 5,316	\$ 8,684
	All building stock	CFWD	1634	Onsite Waste Water Management System upgrade yr 1	\$ 10,000	\$ 9,989	\$ -	\$ 9,989	\$ 11
	Beechford PA	CFWD	1636	Toilet block upgrade - demolition of existing and instalation of new	\$ 46,500	\$ 56,422	\$ 91	\$ 56,513	-\$ 10,013
	Bellingham Hall	CFWD	1639	Design and construct new absorption drainage system for existing septic tank	\$ 6,000	\$ 5,945	\$ -	\$ 5,945	\$ 55
	Bellingham - Scope and Design	20/21	1711	Scope and design to bring Bellingham Toilet Block and Hall up to compliance standard	\$ 10,400	\$ 884	\$ 1,300	\$ 2,184	\$ 8,216
	Building Access and Exit requirements	20/21	1712	Access and Exit upgrades to ensure compliance, as per building register at back	\$ 26,000	\$ 67	\$ 1,000	\$ 1,067	\$ 24,933
	George Town Football Club - Kitchen Upgrade	20/21	1713	To ensure compliance with EH requirements.	\$ 69,160	\$ -	\$ -	\$ -	\$ 69,160
	George Town Football Club - Sewer Upgrade	20/21	1714	Sewage infrastructure for sports complex needs further investigation works.	\$ 20,800	\$ 45	\$ 6,470	\$ 6,514	\$ 14,286
	Hillwood Hall - Acoustics Stage 2 including Vinyl Flooring	20/21	1715	WO 1556 Stage 1 . Stage 2 includes completing acoustics and vinyl installation	\$ 30,784	\$ 715	\$ -	\$ 715	\$ 30,069
	Lighting Upgrade Programme	20/21	1716	Upgrade to LED as per compliance. WO 1635 in 2020. Upgrade depot in 2021 to enhance security, other buildings to be assessed for future works. See register	\$ 12,080	\$ 5,294	\$ -	\$ 5,294	\$ 6,786
	Memorial Hall - Concrete Pillars	20/21	1717	WO 1646 2020 - \$15,000 in 2020 - Extra \$15,000 to complete. Report received independent engineer to mitigate water entering cracks, need to be filled and sealed with resin and membrane placed over the top. All cracks have been measured and awaiting specific quote.	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000
	Memorial Hall and Admin Building key system	20/21	1718	Upgrade key system to eliminate confusion and address security. Current system \$200 replacement key not cost effective.	\$ 15,000	\$ 693	\$ 4,155	\$ 4,848	\$ 10,152
	Memorial Hall - Roof Renewal	20/21	1719	Clip lock brackets rusting underside of cladding, therefore causing roof leaks. Existing roof leaks have been sealed with sikaflex as a temporary measure. Ongoing problem needs preventative action.	\$ 42,897	\$ -	\$ -	\$ -	\$ 42,897
	Onsite Waste Management Systems	20/21	1720	Bellingham Holding Tank & Lulworth Sewer System	\$ 15,000	\$ 67	\$ 1,300	\$ 1,367	\$ 13,633
	Painting Programme - 5 year plan	20/21	1721	Watch House - 2020 Internal and external	\$ 26,000	\$ -	\$ -	\$ -	\$ 26,000
	Roof Safety Systems - all buildings	20/21	1755	Continue program.	\$ 15,000	\$ 156	\$ -	\$ 156	\$ 14,843

2020/2021 Capital Works & Carry Forward Budget Report									
Asset Class		Year	WO	Project Description	Budget 2020/21	Actual Year to Date	Committed	YTD inc Commitments	Balance of Budget
	Swimming Pool Upgrade - Heating	20/21	1722	Next stage includes new roof and heating upgrade. Will have to go to tender, propose to carry forward 2019/2020 budget	\$ 188,240	\$ 358	\$ 222,469	\$ 222,827	-\$ 34,587
	Weymouth - Kitchen Refurb	20/21	1723	Refurb to meet EH Compliance. More expensive as there is asbestos to be removed.	\$ 60,000	\$ 6,668	\$ 48,401	\$ 55,069	\$ 4,931
	Weymouth - Roof	20/21	1724	0	\$ 12,000	\$ -	\$ 7,450	\$ 7,450	\$ 4,550
	Works Depot Roof Upgrade	20/21	1725	Re-roof Depot including Antannae & Removal Fire Material Cladding. Roofing may be done in 3 stages but stage A is a priority. Stage B may include having to remove antannae which will increase costs. Fire Material cladding will need to be removed. Stage A - \$29,120 Stage B \$14,040 Stage C \$31,200 Antannae \$28,080 Fire Cladding Removal \$28,080	\$ 29,120	\$ -	\$ -	\$ -	\$ 29,120
	Strategic Asset Acquisition	20/21	1726		\$ 1,000,000	\$ 47,500	\$ -	\$ 47,500	\$ 952,500
Buildings & Structures					\$ 2,023,981	\$ 193,247	\$ 2,684,328	\$ 2,023,981	\$ 1,170,389
Footpaths and Cycle Ways	Footpath - Renewals	20/21	1739	Approx 150 m	\$ 29,000	\$ 89	\$ -	\$ 89	\$ 28,910
	Low Head Pilot Station to Light house	CFWD	1651	Shared trail 1.6k	\$ 260,000	\$ 131,284	\$ 29,473	\$ 160,757	\$ 99,243
Footpaths and cycle ways					\$ 289,000	\$ 131,373	\$ 29,473	\$ 160,846	\$ 128,154
Light Poles	Light Pole Renewal Programme	20/21	1740	0	\$ 22,000	\$ -	\$ 364	\$ 364	\$ 21,637
Light Poles					\$ 22,000	\$ -	\$ 364	\$ 364	\$ 21,637
Parks, open space and streetscapes	Over Flow Parking and Signage - Lagoon Beach	20/21	1737	Upgrade parking and signage	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
	East Beach Upgrade	20/21	1762	East Beach Concept	\$ 330,000	\$ -	\$ 1,300	\$ 1,300	\$ 328,700
	Elizabeth St Playground	CFWD	1573	Elizabeth St Playground	\$ 17,700	\$ 3,056	\$ -	\$ 3,056	\$ 14,644
	Windmill Point	CFWD	1671	Interpretation signage installation and replacement	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
	Bellingham Hall	CFWD	1653	Shade sail	\$ 12,000	\$ 294	\$ -	\$ 294	\$ 11,706
	Hillwood football ground	CFWD	1557	Boundary Realignment	\$ 6,000	\$ 754	\$ -	\$ 754	\$ 5,247
	Hillwood football ground	CFWD	1666	Install fence to the rear of the club house bordering the creek	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,000
	Regents Square	CFWD	1668	Master plan implementation from stage 2 forward	\$ 2,450,000	\$ 366,026	\$ 183,765	\$ 549,791	\$ 1,900,209
	George Town Mountain Bike Trail	CFWD	1661	Mountain Bike Trail	\$ 4,400,000	\$ 170,863	\$ 86,913	\$ 257,776	\$ 4,142,224
	George Town Football Club	CFWD	1702	Lighting Upgrade	\$ 250,000	\$ 115,619	\$ 25,950	\$ 141,568	\$ 108,432
	Pool	CFWD	1647	Pool heating	\$ 54,000	\$ 136	\$ -	\$ 136	\$ 53,864

2020/2021 Capital Works & Carry Forward Budget Report									
Asset Class		Year	WO	Project Description	Budget 2020/21	Actual Year to Date	Committed	YTD inc Commitments	Balance of Budget
Parks, open space and streetscapes					\$ 7,587,700	\$ 656,747	\$ 297,928	\$ 954,676	\$ 6,633,024
	Passenger Vehicle	20/21	1710	Replacement - Nissan X-Trail T32 4WD - Blue	\$ 40,000	\$ 39,266	\$ -	\$ 39,266	\$ 734
	Passenger Vehicle	20/21	1727	Replacement - Nissan X Trail T32 2WD - Red	\$ 30,000	\$ 28,442	\$ -	\$ 28,442	\$ 1,558
	Light Vehicles - Depot	20/21	1728	Replacement - Toyota Hilux 2WD D/Cab Ute	\$ 35,000	\$ -	\$ 33,636	\$ 33,636	\$ 1,364
	Light Vehicles - Depot	20/21	1729	Replacement - Holden Colorado 2WD S/Cab Ute Tray	\$ 35,000	\$ -	\$ 29,319	\$ 29,319	\$ 5,681
	Light Vehicles - Depot	20/21	1730	Replacement - Holden Colorado 2WD S/Cab Ute Tray	\$ 35,000	\$ -	\$ 32,574	\$ 32,574	\$ 2,426
	Trucks	20/21	1731	Replacement - Isuzu Tipper	\$ 75,000	\$ -	\$ 74,545	\$ 74,545	\$ 455
	Other Plant	20/21	1733	Replacment - Honda ATV Bike RO4617	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000
	Other Plant	20/21	1734	Christmas Parade float - upgrade to existing float	\$ 15,000	\$ -	\$ 7,039	\$ 7,039	\$ 7,961
Plant, machinery, furniture, fittings & equipment					\$ 285,000	\$ 67,709	\$ 177,113	\$ 244,822	\$ 40,178
Roads	Scoping and Design	20/21	1735	Design and scope various roads due for renewal / upgrade 2022	\$ 40,000	\$ -	\$ 20,770	\$ 20,770	\$ 19,230
	Sealed Road Pavement - Upgrade Dalrymple Rd	20/21	1748	Dalrymple Road - Seg 423 and 424, No 582 to bridges, 800m, 5m to 8m pave, \$60m2, 37% upgrade	\$ 735,000	\$ -	\$ 34,318	\$ 34,318	\$ 700,682
	Sealed Road Pavement - Renewal	20/21	1749	Minor road pavement renewal/strenghtining. 30K to pavement strengthening infront of kerb	\$ 75,000	\$ -	\$ 7,232	\$ 7,232	\$ 67,768
	Sealed Road Surface - Renewal	20/21	1736	Sealed surface renewal - Various locations - 7 Km as per AMP	\$ 350,000	\$ 340	\$ 336,000	\$ 336,340	\$ 13,659
	Unsealed Road - Renewal	20/21	1750	Unsealed road renewal (resheeting) at various locations, 2.5km, ad per AMP	\$ 100,000	\$ 74,897	\$ 743	\$ 75,640	\$ 24,360
	Urban roads	20/21	1751	Traffic calming	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000
	Sealed Road - renewal	20/21	1752	Norfolk St Bell Bay - sudden failure - Total surface area - 5390.8m2	\$ 140,000	\$ -	\$ 10,385	\$ 10,385	\$ 129,615
	Leam Road Hillwood	CFWD	1679	Leam Rd Hillwood remainder	\$ 30,000	\$ 1,650	\$ -	\$ 1,650	\$ 28,350
	Sealed Road upgrade	CFWD	1676	Hillwood Road Hillwood	\$ 130,000	\$ 91,448	\$ 36,839	\$ 128,287	\$ 1,713
	Scoping and Design	CFWD	1678	Trevor St Weymouth extension	\$ 17,000	\$ 10,286	\$ 8,182	\$ 18,467	-\$ 1,467
Roads					\$ 1,637,000	\$ 178,621	\$ 454,469	\$ 633,089	\$ 1,003,911
Stormwater & Drainage	Storm Water - Kerb Pit	20/21	1741	Stormwater kerb pit renewal, various locations as noted on pit inspection	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
	Stormwater Pipe - Renewals	20/21	1743		\$ 57,000	\$ 1,800	\$ 25,921	\$ 27,721	\$ 29,279
Stormwater drainage					\$ 107,000	\$ 107,000	\$ 107,000	\$ 107,000	\$ 107,000

2020/2021 Capital Works & Carry Forward Budget Report									
Asset Class		Year	WO	Project Description	Budget 2020/21	Actual Year to Date	Committed	YTD inc Commitments	Balance of Budget
	Kerb - Renewals	20/21	1744	Kerb renewal program and as noted on kerb inspection, about 200m. Associated pavement renewal from minor pavement strengthening budget	\$ 30,000	\$ -	\$ 7,232	\$ 7,232	\$ 22,768
Kerb and Gutter					\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
	Bin Replacement	20/21	1745	150 x 140lt and 75 x 240lt plus freight	\$ 18,000	\$ -	\$ 17,435	\$ 17,435	\$ 565
	New Street Bins	20/21	1753	Replace street bins with new Stainless Steel design bins over 6 years @ 5 per year.	\$ 16,120	\$ -	\$ -	\$ -	\$ 16,120
Domestic Waste					\$ 34,120	\$ 34,120	\$ 34,120	\$ 34,120	\$ 34,120
	Waste Transfer Station	20/21	1746	Additional works - water and waste water connections/plumbing.	\$ 37,000	\$ -	\$ -	\$ -	\$ 37,000
Waste Transfer Station					\$ 37,000	\$ 37,000	\$ 37,000	\$ 37,000	\$ 37,000
	Computer Software	20/21	1747	Software upgrade/replacement (including project Management)	\$ 400,000	\$ 1,746	\$ -	\$ 1,746	\$ 398,254
Computer Software					\$ 400,000	\$ 1,746	\$ -	\$ 1,746	\$ 398,254
TOTALS					\$ 12,871,801	\$ 1,708,572	\$ 3,861,031	\$ 4,507,889	\$ 9,742,421

SERVICE DELIVERY

16. Works and Infrastructure

The following is a summary of a tasks received and actioned by the works and infrastructure department during the reporting period.

Category	1Q Received Total	1Q Actioned Total	Percentage Actioned	Note
Roads	19	19	100%	
Public Buildings	3	3	100%	
Miscellaneous	5	5	100%	
Vegetation/Reserves	19	19	100%	
Waste Collection	2	2	100%	
Drainage	21	21	100%	
Nature Strips	9	9	100%	
Trees	8	8	100%	
Footpaths	12	12	100%	
Total Received	98			
Total Actioned		98	100%	
Percentage Actioned			98%	*1 st QAR 64.41%. 2 nd QAR 98%.

17. Development and Environment

This quarter has seen a return to relative normal from an operational perspective from our previous COVID-19 Emergency mode. We are providing full services to our community, albeit with social distancing and hygiene practices.

We have continued with measures to minimise financial impacts on our community in the areas of licence and permit renewals and extensions.

18. Planning

The following is a summary table of planning assessments and permits issued in the municipality during the reporting period.

NPR (No Planning Permit Required) assessments	
There was a total of 20 NPR's assessed.	
These consisted of:	
Sheds	5
Dwellings	6
Dwelling alterations/Additions	5
Carport	2
Shed and Washroom	1
Shipping Container	1
Permits issued	
There was a total of 23 planning permits issued with a total estimated value of \$10,852,530.	
These consisted of:	
Solar farm inc. Tracking Panels, inverter, site office, security fencing	1
Demolition of Garage, mods to exist dwelling and 2 new dwellings	1
Dwelling additions/alterations	2
Shed/garage/carport and the like	8
Dwelling extension and new swimming pool	1
Dwelling and garage	3
1.8m high front fence	1
Dwelling alterations and new garage	1
Dwelling alterations and new carport	1
Garage extension	1
Demolition existing carport and replace with new garage	1
Signage – ground base signs (3 rd party) within road reserve	1

Note: it should be noted that the total value listed above will include value of works that is also included in the building approvals values.

This quarter has seen a very busy period in the planning space, with many enquiries about possible developments and possible uses of properties listed for sale.

We continuing to work towards the completion of the LPS (local provision schedule) of the proposed Statewide Planning Scheme, and progressing the review of the Hillwood Structure Plan and the draft George Town Structure Plan.

19. Building Approvals

BUILDING PERMITS ISSUED – CATEGORY 4

Building Permits – Month	July - September 2019	July – September 2020
Number of Permits Issued	5	9
Estimated value of Permits Issued	\$907,580.00	\$2,495,000.00

Building Permits – Financial Year	2019/2020	2020/2021
Financial Year to date – approvals	5	9
Financial Year to date - Estimated value	\$907,580.00	\$2,495,000.00

Building Permits – Calendar Year	2019	2020
Calendar Year to date – approvals	15	21
Calendar Year to date – Estimated value	\$4,730,930.00	\$6,133,017.00

Summary	Building Permits Issued (Internal Use)
Summary	Issued Occupancy Permits & Completion Certificates (Internal Use)

CERTIFICATE OF LIKELY COMPLIANCE ISSUED – CATEGORY 3

Notifiable Building Works – Month	July - September 2019	July - September 2020
Number of CLC's Issued	21	28
Estimated value of CLC's Issued	\$1,916,099.00	\$2,835,892.00

The total number of approvals for this reporting period is determined by adding the cat 4 permits and cat 3 CLC's together.

Therefore **total number for this period is:** **9**

These consist of:

Deck/veranda/pergola and the like	1
Dwelling additions/alterations	1
New dwellings including any outbuildings	4
Shop alterations/Commercial	
Shed/Carport, Garage (new and additions/alts)	3

20. Compliance

The following is a summary of activities undertaken within the compliance functions of the George Town Council during the reporting period.

21. Fire Abatements

No letters or abatement notices have been sent as yet. The fire abatement process will commence approximately October/November 2020.

Council has commenced some proactive bushfire mitigation measures with the appointment of a bushfire planning professional to prepare a bushfire management plan for the 'Old Weymouth Caravan Park' area. The plan will detail works in two stages, with the first stage to be completed this year (simply cleaning up high fire risk rubbish), with the second stage to include a flora and fauna report and a detailed long term management plan.

Council will again work with the TFS and CLS during the bushfire season.

22. Environmental Health and Immunisations

Activity	
Food Premises Inspections	5
Regulated Public Health Inspections	1
Onsite waste water applications approved	1 (amendment only)

Compliances	
Smoke – outdoor burning	7
Rubbish/Waste dumping	4
Water quality (marine and fresh)	
Illegal Land or Building use	8
Noise	8
Unhealthy property	3
Food Business enquiry	4
Light Spillage	5
Onsite Waste water enquiry/complaint	1
Roosters	2
Sewer Overflow	1
Dust from building site	
PHU (Public Health Unit of State Government) Gastro outbreak, recalls,	
Fire Hazard	1
General enquiry EHO - use of a drone in public space	

Animal Control – stray, complaints, road kill,	43
Other – overhanging trees, planning enquiry, outdoor spraying, stormwater runoff	11

Council held its first school immunisation clinic of the 29th July 2020. The second is due to occur in term 1 of 2021. The delay of the second clinic is due to covid 19 restrictions.

23. Animal Control Activity

	PREVIOUS TWO QUARTERS		CURRENT
Number of:	Q3 (Jan, Feb, March)	Q4 (Apr, May, June)	Q1 (July, Aug, Sept)
Dogs registered/ re registered following a warning	17	15	10
Follow up on dogs not re registered from previous year	17	15	10
Formal/Written complaints received	6	10	6
Dogs impounded	4	4	6
Dogs rehomed	1	1	3
Dogs euthanized	2	0	0
Dog attack reported	6	2	2
With Compliments cards given out (where an infringement or written warning was not warranted)	10 Handed out during patrol	0	6
Written Warnings issued	3	4	5
Infringements issued	0	2	2
Total dogs currently registered on our system	948	835	760
Cat enquiries/complaints	5	3	6
Other animal enquiries/complaints	7	9	6
Dogs at Large (incl complaints received informally)	25	7	28
Doggie bags replaced	17	26	21
Kennel licences	2	15	21
George Town	daily	Daily	Daily
Low Head	daily	Daily	Daily
Hillwood	7	13	16
Country Pipers	8	8	6
Bellingham	3	4	3
Weymouth	5	5	11
Lullworth	3	5	6
Beechford	5	7	7
Bellbouy Beach	3	5	7
Weekend patrols	3	0	0

24. Healthy George Town

Healthy George Town prepared for the launch of its second session this quarter, and proceeded with the appointment of the Assistant Community Officer – Healthy George Town, Tom McIntee. Tom is a sports management graduate who comes to us from working with AFL Tasmania to help run and administer the Healthy George Town program for the municipality, with his position being wholly funded through the Healthy George Town Grant.

25. New Healthy George Town Programs ready for Launch

Despite the challenges of the COVID-19 pandemic, Healthy George Town engaged new partners this quarter for the launch of the Spring Session. Programs include Tai Chi, Healthy Mind/Yoga, Healthy Parks and Armchairs, Healthy Bikes, Healthy Mountain Bike Skills, Healthy Boxing, and Healthy Dance. All programs are set to commence within the first weeks of October, and we look forward to seeing people's skills develop on the Mountain Bikes prior so they are ready for the launch of the George Town Mountain Bike Trails in March 2021.

26. COVID – 19 Business Resilience, Recovery, and Stimulus Grant Partnership with Bell Bay Aluminium

George Town Council joined with Bell Bay Aluminium to deliver a \$100,000 business support grants program, to assist with helping local business survive and then thrive through and coming out of the COVID-19 Pandemic. The recipients of the grants were awarded to the La Saliere, Fannys Bay Distillery, Taste of Tam O'Shanter, The Hair Parlour, Delamere Vineyard, Café 1069, Low Head Tourist Park, George Town Community Bowls Club, and Tasmania Tamar Tourism. This initiative was also the first use of Council new SMARTY Grants program. This easily accessible web based portal allows for easier applications by my members of the community, and provides stronger governance and oversight to ensure all grant program are assessed and awarded fairly.

27. George Town Chamber of Commerce – Never Leave Town Again

George Town Council was pleased to assist in sponsoring the George Town Chamber of Commerce 'Never Leave Town Again' initiative. The Never Leave Town Again program assists small communities through the use of local gift vouchers to support local business's, ensuring that every dollar spent locally stays within the community, stimulating local jobs and growth.

28. Arts, Culture and Experience Officer

The Arts, Culture, and Experience Officer Position was relaunched this quarter, with an appointment to be made in the second quarter. This position was placed on hold at the commencement of the COVID-19 pandemic, but will play a key role in bringing together the local community and developing our Arts, Culture, Tourism and Events experiences in the George Town Municipality.

29. Community Consultation

George Town Council was approached by the directors of the Bass and Flinders centre with the prospect of taking over the ownership and operations of the Centre. George Town Council launched a community consultation process towards the end of the Quarter, which will conclude in the second quarter.

30. Digital Activity

Website Statistics 1 July – 30 Sep 2020	
Visitation	
Sessions	Page Views
16875 Sessions	42457/ 2.52 page views per session
New Visitation	Average Session Time
77.7 % New Visitation	1minutes 49 seconds
Most Visited Pages	No.Of Visits
Home Page	7970
Careers	1314
Your Council	1997
Contact Us	1443
Current Development Application	1369
Planning	1023

Facebook Stats 1 July– 30 September 2020	
Total Post Reach	Organic 70,032
Avg Reaction to Posts	11
Avg Comments	3
Avg Shares	4
Avg Likes	1
No of posts for the quarter	88
Aver post reach	618

31. Workforce

Significant effort has been channelled into personnel during the reporting period. A new Work Health and Safety Committee Terms of Reference was signed off and the new Committee commenced its function with improved oversight and operational capacity. On the advice of the Committee new random inspection procedures have been improved and awareness training increased. This has resulted in a 50% reduction in reported incidents from the previous quarter.

The George Town Council Enterprise Bargaining Agreement 2019 (EBA) was also approved by the Fair Work Commission after being voted on (and approved) by staff in the previous quarter, coming into effect at the end of this reporting period. This new agreement provides new benefits and efficiencies for both Council and staff.

Staff turnover remains below the national average for this reporting period and for the year to date. Recruitment activities were placed in moratorium for at least 30 days due to the COVID19 Pandemic. This action took place towards the end of the reporting period.

George Town Council continued to provide human resources support to the Future Impact Leadership Table (FILT) throughout the reporting period.

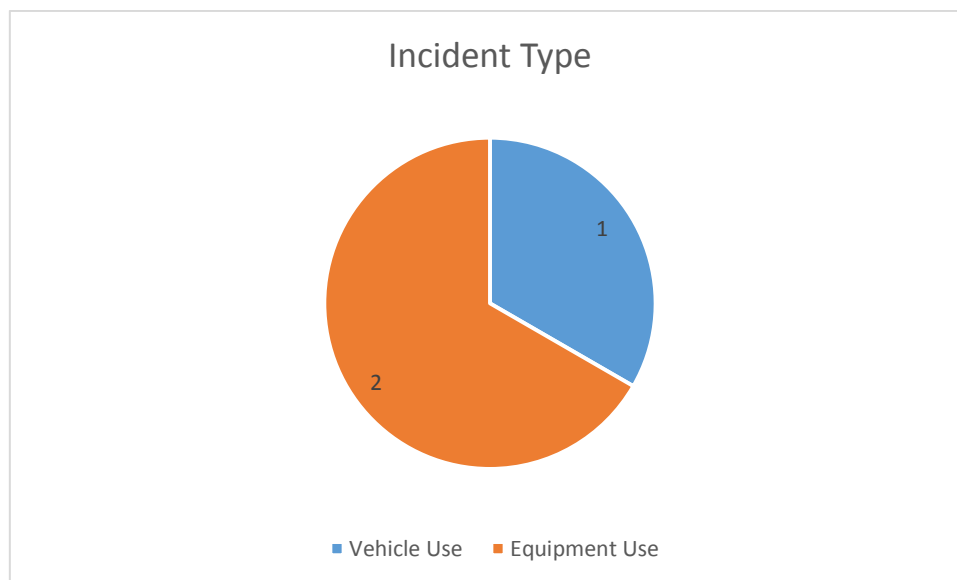
The following is a summary of reportable workforce data, including Workplace Health and Safety, Employment Status/Distribution, Turnover, and Performance Reporting throughout the reporting period.

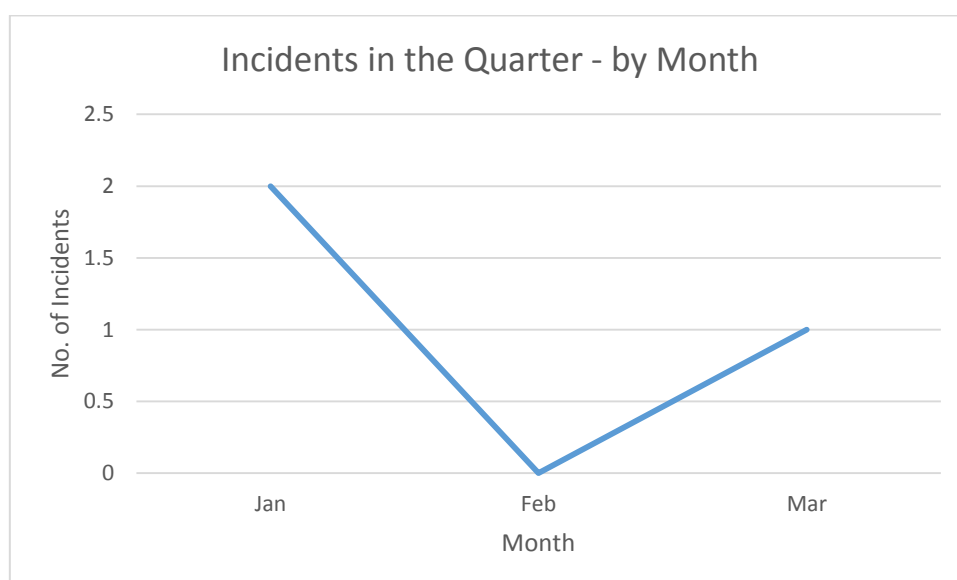
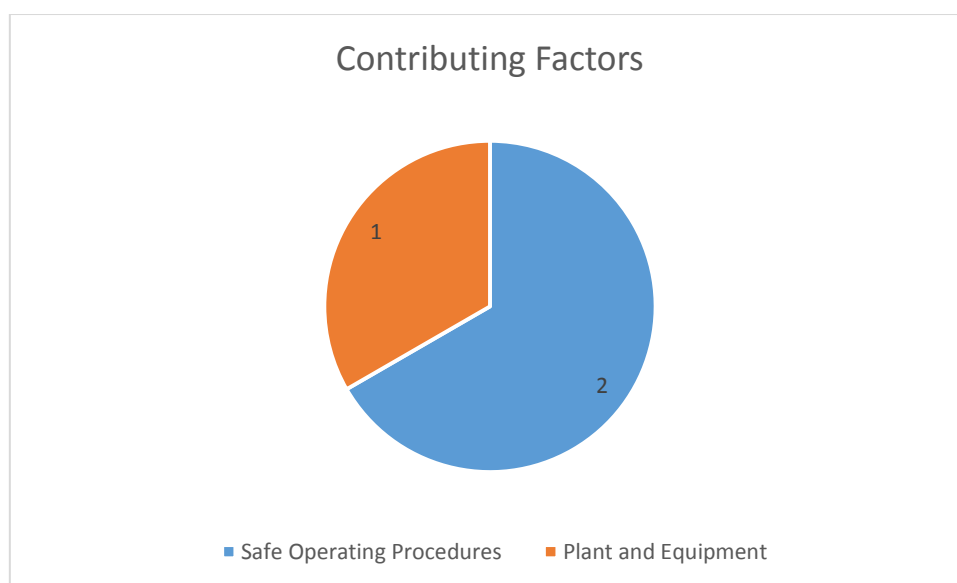
32. Workplace Health and Safety

The following is a summary of Workplace Health and Safety Incidents during the reporting period. There were no near misses reported during the quarter. This quarter represents a reduction of 50% of incidents reported.

Workplace Health and Safety Summary	
Incidents reported	3
No investigation required	2
Investigation required	1
Investigations Completed	1
Corrective Action Plans Completed	1
Corrective Actions completed within 30 days	1

Investigations	Days
Average completion time	1
On time completion rate	100%
Number of statutory reportable incidents	Nil





33. Establishment and Turnover

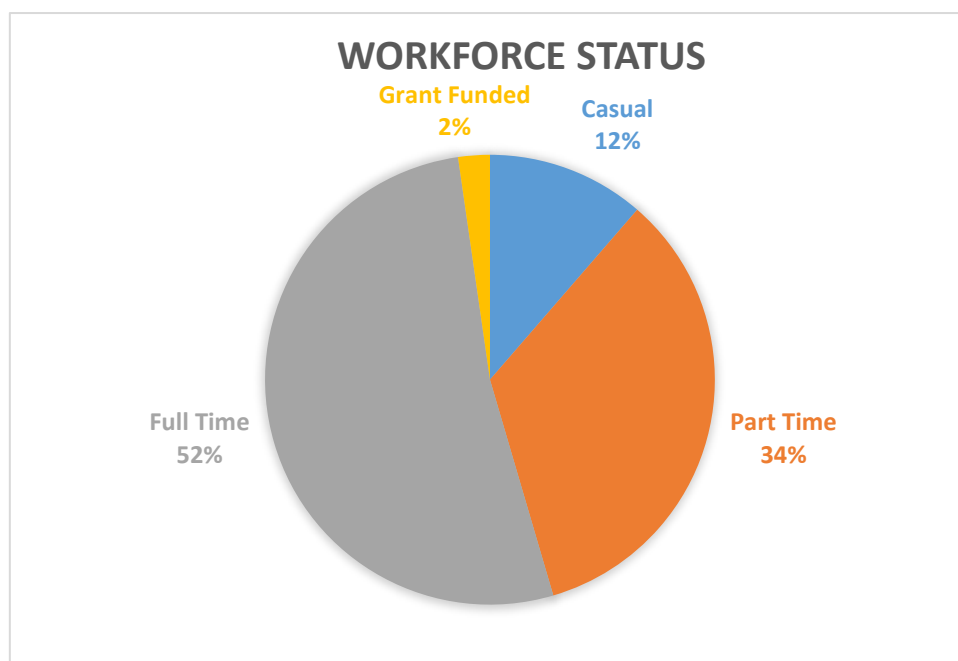
There were 44 employees of George Town Council at the close of the Quarter.

The workforce establishment of George Town Council during the reporting period as approximately 38.5 Full Time Equivalent (FTE) Positions, of which approximately 34 were filled at the end of the quarter. All departures were voluntary. Changes in numbers from the previous quarter are due to the inclusion of Grant Funded fixed term contract personnel in this quarter.

Staff turnover rate for year to date is 11.3%, against a national average of 18%¹. Two personnel departed during the quarter. Both departures were voluntary.

The Distribution of the workforce is as follows:

¹ Turnover and Retention Research Report 2018, Australian Human Resource Institute.



34. Performance Review Compliance

The following table lists the Performance Review compliance by department for year to date. This represents the percentage of staff who have undertaken a Performance Appraisal and Reporting process with their management.

Performance Appraisal Status	Percent Complete	Notes
Office of the General Manager	100%	
Corporate and Finance	100%	
Development and Community	100%	
Works and Infrastructure	100%	

ANNEX A - OUTSTANDING COUNCIL MOTIONS A/A 30 SEPTEMBER 2020

Min No.	Date	Motion	Action																					
PLANNING																								
222/19	17/12/19	Application for Adhesion Order – 117 & 119 Bellbuoy Beach Road, Low Head That Council approves the adhesion of land comprised of the Register being Volume 139014 Folio 23 and Volume 139014 Folio 24, and agrees to sign and seal the instrument.	Awaiting signed documentation.																					
078/20	26/05/20	DA 2020/10 – Alterations to an Existing Building to Allow for Building to be Partially used for Community Purposes and Partially Used for Single Dwelling at 31 Goulburn Street, George Town <i>As per resolution.</i>	Completed.																					
079/20	26/05/20	Tasmanian Planning Scheme – Draft George Town Local Provisions Schedule – Submission to Tasmania Planning Commission That Council: <div><div>1.</div><div>Resolves that it is satisfied that the draft George Town Local Provisions Schedule (Attachments A and B) meets the Local Provisions Schedule Criteria prescribed under section 34 of <i>The Land Use Planning And Approvals Act 1993</i></div></div> <div><div>2.</div><div>Endorses the draft George Town Local Provisions Schedule (Attachments A and B) and the George Town Local Provisions Schedule Supporting Report (Attachment C) for submission to the Tasmanian Planning Commission under Section 35(1) of <i>The Land Use Planning and Approvals Act 1993</i>.</div></div> <div><div>3.</div><div>DELEGATE under section 6 of <i>The Land Use Planning and Approvals Act 1993</i>, the following powers and functions to the General Manager: <div><div>a)</div><div>Modify the draft George Town Local Provisions Schedule if a notice is received from the Tasmanian Planning Commission under Section 35(5)(b) , of <i>The Land Use Planning and Approvals Act 1993</i>, or agree to such modifications being undertaken by the Tasmanian Planning Commission under Section 35(5)(c); and</div></div> <div><div>b)</div><div>Exhibit the draft George Town Local Provisions Schedule in accordance with Section 35C and 35D of <i>The Land Use Planning and Approvals Act 1993</i>.</div></div></div></div>	Completed																					
DEVELOPMENT AND ENVIRONMENT																								
	25/02/20	Beechford Community and Undercover BBQ – Cr Barwick Q. Is the Beechford Community Shed and undercover BBQ area a storage shed as per the permit?	Advice provided February Council meeting. Further information to be provided April Council meeting.																					
038/20	24/03/20	Dog Registration Fees 2020/2021 That dog registration fees for the 2020/2021 financial year be set in accordance with Section 80 of the <i>Dog Control Act 2000</i> , Section 205 of the <i>Local Government Act 1993</i> and the <i>Local Government (Rates and Charges) Remission Act 1991</i> as follows: <div><div>1.</div><div>Re-registration of dog on or before 30 June 2020 or first registration of dog reaching the age of six months</div></div> <table><tr><td></td><td>Proposed Fee 2020/2021</td><td>2019 / 2020</td></tr><tr><td>Whole Dog</td><td>\$51</td><td>\$50</td></tr><tr><td>Desexed Dog</td><td>\$26</td><td>\$25</td></tr><tr><td>Pensioner Concession - Whole Dog</td><td>\$26</td><td>\$25</td></tr><tr><td>Pensioner Concession - Desexed Dog</td><td>\$15</td><td>\$15</td></tr><tr><td>Working Dog</td><td>\$26</td><td>\$25</td></tr><tr><td>Registered Breeding Dog</td><td>\$26</td><td>\$25</td></tr></table>		Proposed Fee 2020/2021	2019 / 2020	Whole Dog	\$51	\$50	Desexed Dog	\$26	\$25	Pensioner Concession - Whole Dog	\$26	\$25	Pensioner Concession - Desexed Dog	\$15	\$15	Working Dog	\$26	\$25	Registered Breeding Dog	\$26	\$25	Completed.
	Proposed Fee 2020/2021	2019 / 2020																						
Whole Dog	\$51	\$50																						
Desexed Dog	\$26	\$25																						
Pensioner Concession - Whole Dog	\$26	\$25																						
Pensioner Concession - Desexed Dog	\$15	\$15																						
Working Dog	\$26	\$25																						
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LIVEABLE AND CONNECTED COMMUNITIES															
262/16	19/10/16	<p>George Town Community Safety Committee – Pedestrian Crossing at the Eastern End of Macquarie Street</p> <p>That Council requests an investigation be undertaken into the provision of a pedestrian crossing at the eastern end of Macquarie Street in preparation for capital works proposals for the next financial year.</p>	Approved in 2017/2018 budget WO1477. To be included in Macquarie Street upgrade concept plans.												
103/17	19/04/17	<p>George Town Community Safety Group Committee Meeting held 4th April 2017</p> <p>a) That a report be brought to the next Council meeting in respect to a recommendation from the George Town Community Safety Group being:</p> <p><i>“that the George Town Community Safety Committee recommends to Council that a review of existing disability car parking spaces within the town boundary be undertaken to assess compliance with regulations.”</i></p>	To be undertaken in conjunction with the review of the Disability Access Policy 2019/2020. To be included in Macquarie Street upgrade concept plans.												
154/19	27/08/19	<p>Indoor Aquatic Centre with Associated Facilities</p> <p>That Council as part of the development of a Sports and Recreation Strategy in 2019/2020 give serious consideration for the inclusion of an indoor aquatic centre with associated facilities including but not limited to a gymnasium, squash courts, boxing gym and café.</p>	In progress.												
114/20	28/07/20	<p>Sponsorship Application Tour of Tasmania</p> <p>That Council:</p> <p>1. Declines the sponsorship application by GTR Events to host Stage 1 of the 2020 Tour of Tasmania in George Town.</p>	Completed.												
115/20	28/07/20	<p>Sponsorship Application Launceston Triathlon Club</p> <p>That this item lay on the table for further details to be provided.</p>	Completed.												
126/20	25/08/20	<p>Sponsorship Application Tour of Tasmania</p> <p>That Council:</p> <p>1. Approve the sponsorship application by GTR Events to host Stage 1 of the 2020 Tour of Tasmania in George Town, providing sponsorship of \$2,500, plus in kind support to the value of \$500 to assist with costs associated with hosting the event.</p>	Completed.												
127/20	25/08/20	<p>Sponsorship Application Launceston Triathlon Club</p> <p>That Council:</p> <p>1. Approves the sponsorship application by Launceston Triathlon Club, and provides sponsorship of \$1,500.00 to assist with costs associated with hosting the Club’s world qualifying aquathon event and associated triathlon events in George Town in March 2021.</p>	Completed.												
145/20	22/09/20	<p>Community Grants/Assistance – George Town Football Club</p> <p>That Council:</p> <p>Provides George Town Football Club with the Grant for \$1999 for the purchase of IT equipment (laptop) for the purpose of business operations for the club.</p>	Completed.												
146/20	22/09/20	<p>Community Grants/Assistance – St Vincent De Paul Society</p> <p>That Council:</p>	Completed.												

Min No.	Date	Motion	Action
		Provides a Community Grant of \$2,000 to St Vincent De Paul to support the Dining with Friends program for the betterment of health and wellbeing particularly the vulnerable members of the community.	
147/20	22/09/20	Community Grants/Assistance – Launceston City Mission That Council: Provides a Community Grant of \$2,000 to Launceston City Mission to support the upgrade of the volunteer's lunch room facilities (flooring, furniture and small appliances) and support a new not for profit service provider in George Town who will offering much needed community services, whilst engaging volunteers and offering on the job training.	Completed.
WORKS & INFRASTRUCTURE			
084/17	19/04/17	Dalrymple Road Speed Limit 1. That council reconstructs Dalrymple Road from East Arm Road to Industry Road to a rural collector standard desirable design speed 100km/h by continuing the recent upgrade works by stages. 2. That Council again contacts the Department of State Growth to request an 80 km/h speed limit be introduced for the road length north of East Arm Road with commencement of the 80 km/h limit relocated to the north as upgrade works are progressed. 3. Consider redesigning the Dalrymple Road/Industry Road junction to provide continuity to Industry Road post the Industry Road upgrade. 4. Install the curve warning signage as listed. Advance the bridge upgrade works to facilitate upgrading the 15 tonne load limit to 25 tonnes.	In progress. Completed. In progress. Completed. In progress.
136/17	17/05/17	Accessible Car Parking That Council: a) Receives the report from the Manager of Infrastructure and Engineering and notes the report information; and b) Undertakes an audit of Council's existing accessible car parking infrastructure within the George Town boundary to determine compliance with regulations; and c) Develops a priority list with a view to progressively upgrading these assets, according to available funding, resources and needs.	To be considered in potential Macquarie Street upgrade.
200/19	26/11/19	Waste Transfer Station Operation That Council: 1. Continue to manage the operations George Town Council Waste Transfer Station; 2. Officers communicate to Council relevant impacts and opportunities resulting from changes in State and Federal waste policy.	Ongoing.
015/20	28/01/20	05/17 Domestic Kerbside General Waste Collection Service and 06/17 Domestic Kerbside Recyclables Collection Service Council resolves the following: 1. To extend the operation of existing contract 05/17 Domestic Kerbside General Waste Collection Service by one year only, to expire on 31 January 2021. 2. To extend the operation of existing contract 06/17 Domestic Kerbside Recyclables Collection Service by one year only to expire on 31 January 2021. 3. That the General Manager is to report back to Council any financial implications as a result of increases in the processing of recyclables at the conclusion of contract negotiations.	Ongoing.
058/20	28/04/20	058/20 Ten Year Road Renewal and Roads Upgrade Program That Council: 1. Endorse the Road Renewal Program as presented in Attachment A and B; 2. Endorse the Ten Year Road Upgrade Program as presented in Attachment C; 3. Note that road renewal and upgrade programs are subject to financial constraints; and 4. Note that road renewal and upgrade programs can be subject to change over time.	Completed.
072/20	28/04/20	Closed Meeting - RFT 0320 – The Design and Construction of Mountain Bike Trails <i>As per resolution.</i> That Council award Tender A and Tender B of RFT 0320 The Design and Construction of Mountain Bike Trails, to World Trail Pty Ltd for the combined value of \$2,943,956 (exclusive of GST).	Completed.

Min No.	Date	Motion	Action
119/20	28/07/20	<p>Closed Meeting - RFT 04/20 – Supply and Install George Town Swimming Pool Complex Pool Heating <i>As per resolution.</i></p> <p>1. Award to PoolQuip for the Lump Sum Price of \$222,469.42 excluding GST included in their Tender RFT 04/20 Supply and Install George Town Swimming Pool Complex Pool Heating.</p>	Completed.
135/20	25/08/20	<p>Closed Meeting - RFT04/19 Periodic Standing Contracts 01 July 2019 to 30 June 2021 <i>As per resolution.</i></p>	Completed.
156/20	22/09/20	<p>Closed Meeting - 05/17 Domestic Kerbside General Waste Collection Service AND 06/17 Domestic Kerbside Recyclables Collection Service <i>As per resolution.</i> That Council:</p> <p>Exercise the option to extend Contracts 05/17 Domestic Kerbside General Waste Collection Service and 06/17 Domestic Kerbside Recyclables Collection Service by one year to JJ Richards & Sons Pty Ltd to expire on 31 January 2022.</p>	Completed.
CORPORATE SERVICES AND FINANCE			
019/15	21/01/15	<p>Council Facilities Future Use and Development – Strategic Development That</p> <p>a) Council approves an extension to the final facilities report completion date sought in minuted resolution 336/14 to reflect Council's intention to review the Strategic Plan 2012-17, and adopt the revised Plan, and</p> <p>b) Council is presented with updated report progress at workshops, with a view to further consideration of timelines at future Council meetings.</p>	<p>Completed.</p> <p>Further investigations underway regarding options. Draft Master Plan for George Town Sports Complex to be presented to Council Workshop in September 2019</p>
249/15	15/07/15	<p>Internal Audit Function That Council receives and endorses the Audit Panel Committee's Recommendation; and</p> <p>(a) Authorises the General Manager to make arrangements with other Council's participating in the Internal Audit Project for the exchange of trained internal audit officers to undertake an internal audit program; and</p> <p>(b) That progress reports regarding internal audit, findings and any recommendations are reported to the Audit Panel for consideration at each meeting of the Audit Panel.</p>	In progress. Budget allocation made in 19/20 budget and internal audits being undertaken.
134/17	17/05/17	<p>Northern Economic Stimulus Package Proposed Borrowing</p> <p>(a) That Council advises Treasury that it no longer wishes to borrow the funds approved under the Northern Economic Stimulus;</p> <p>and</p> <p>(b) That once design work and community consultation are completed in 2017/2018 Council consider funding the following recreation projects as part of its 2018/2019 budget or via grant funding opportunities as they become available;</p> <ul style="list-style-type: none"> Regent Square playground area, stage two, children's play equipment, landscaping, recreation facilities and landscaping and infrastructure works. Windmill Point upgrade and associated works. Hillwood walking track and recreation area upgrade (Recreation/park area to Hillwood Recreation Ground; Stage one. York Cove beautification and upgrade area works. <p>and</p> <p>(c) Council requests further information from the relevant Manager in respect to the following projects including scoping, design, costings and risk:</p> <ul style="list-style-type: none"> Goulburn Street - cul de sac; Weymouth – cul de sac/recreation area; Lulworth - stormwater/drainage; and Bellingham - stage two. 	<p>Completed.</p> <p>In progress.</p> <p>Windmill Point completed. Hillwood not commenced. York Cove ongoing.</p> <p>Motion to be discussed at a future workshop.</p>

Min No.	Date	Motion	Action
203/17	19/07/17	Potential Council Land Sales That Council: <ol style="list-style-type: none"> Authorises the Acting General Manager to apply the processes determined by sections 177 through to 178A of the Local Government Act 1993 (where relevant to the land) to land identified as PID 1931747, 6450301, 1723024, 7888524, 1737346, 2048374. Authorises the Acting General Manager to apply to the holder of the Caveat C774447 and the Land Titles Office for the removal of the Caveat on land identified as PID 6447460 and if the Caveat C774447 is removed, to apply the processes determined by sections 177 through to 178A of the Local Government Act 1993 (where relevant to the land) on the land identified as PID 6447460. Authorises the Acting General Manager to apply the processes determined by sections 177 through to 178A of the Local Government Act 1993 (where relevant to the land) to apply to transfer the land identified as PID 2526022 back to Housing Tasmania under reservation C627696. Authorises the Acting General Manager to apply to TasWater to facilitate the placement of an easement on the land identified as PID 6457933 and at the completion of the easement, apply the processes determined by sections 177 through to 178A of the Local Government Act 1993 (where relevant to the land). Authorises the General Manager to obtain a flora and fauna report for the land identified as PID 2721418. 	In progress.
165/19	24/09/19	Six Monthly Financial Budget Review Management present a six monthly financial budget review including operational and capital works to the 28 th January 2020 Council meeting.	Completed.
008/20	28/01/20	Notice of Motion – Tamar Valley Folk Festival Inc. – Cr Barwick That Council move agenda item 15. to the first available budget workshop for the purpose of discussing setting the budget.	For budget consideration – April 2020.
040/20	24/03/20	Use of Council Seal That Council: <ol style="list-style-type: none"> approve the Mayor and the General Manager to affix the Council Seal in execution of Contract of Sale - 15 Riverleads Drive George Town. 	Completed.
042/20	24/03/20	Gifting of Council Land – Woolcock Court That Council: <ol style="list-style-type: none"> In accordance with resolution 131/19, gifts vacant land owned by Council in Woolcock Court known as LA038, Lot 501, PID: 7888524, to CatholicCare for the purpose of constructing affordable living units in accordance with the requirements of the “Regional supply of Housing Stage 2” requirements from the Department of Communities Tasmania; subject to: <ol style="list-style-type: none"> CatholicCare covering all costs associated with the development/s, including all road works, underground infrastructure and services, permits, approvals and conveyance costs; CatholicCare providing suitable means of ensuring the completed properties are not exempted from rates under current or future exemptions available to charitable organisations; CatholicCare provides amended façade designs to the satisfaction of Council Officers to provide for street appeal in the unit developments so as they present an appealing, socially inclusive and healthy living environment for their residents and surrounding community; CatholicCare confirming that priority be given to existing residents within the George Town municipality for social and affordable housing accommodation associated with the proposed dwellings; CatholicCare commitment to complete the development/s within two years of the agreement; and CatholicCare establishing an office for the purposes of support services within George Town township. Advise the objectors in accordance with Section 178 of the Local Government Act TAS 1993. 	Completed.
043/20	24/03/20	Gifting of Council Land – Franklin Street <ol style="list-style-type: none"> Approves the gifting of the land known as 122 Franklin Street, George Town (LA062, PID: 2526022) to CatholicCare by means of: 	Completed.

Min No.	Date	Motion	Action
		<ol style="list-style-type: none"> a) Returning of the vacant land to Department of Communities Tasmania (in accordance with s177 & 178 of the Local Government Act of 1993) for the purpose of transfer of title to CatholicCare, or b) At the direction and approval of Department of Communities Tasmania undertake an Section 84C Application under the <i>Conveyancing and Law of Property Act 1884</i>, removing the reversionary provision on the title allowing Council the ability to transfer the land to CatholicCare; <ol style="list-style-type: none"> 2. Advise the objectors in accordance with Section 178 of the Local Government Act TAS 1993. 	
059/20	28/04/20	Loan Allocation for 2020-20211 That Council advises Treasury that it wishes to reapply for the borrowing facility of \$750,000 2020/2021 financial year, pending successfully securing grant funding for bridge replacement, and apply for an additional \$1 million borrowing facility for a three year period for projects identified to promote the social and economic recovery of the municipality post COVID-19.	Completed.
080/20	26/05/20	Rating Policy Review That Council: <ol style="list-style-type: none"> 1. Adopts the revised Rates and Charges Policy No. 3 Version: 2A\B 2. Conducts further community consultation to be undertaken in the 2020-2021 financial year with respect to the current rating strategy and rate model options. 	Completed. To be completed.
092/20	23/06/20	Hard Waste Options That Council: <ol style="list-style-type: none"> 1. Provide (for eligible ratepayers and residents of the municipality): <ol style="list-style-type: none"> a. two days of free hard waste disposal (held over two separate weekends) and two days free green waste disposal (held over two separate weekends) during 2020/2021 at the George Town Waste Transfer Station; and b. two days of free hard waste disposal and free green waste disposal (held over two separate weekends) during 2020/2021 at the Pipers River Transfer Station. 	In progress.
111/20	28/07/20	Annual Report of the Audit Panel for 2019/2020 That Council endorses the annual report of the Audit Panel for 2020/2021 and the Audit Panel Annual Work Plan for 2020/2021.	Completed.
112/20	28/07/20	Revised Code for Tenders and Contracts That Council: <ol style="list-style-type: none"> (a) endorses the changes as outlined above and within the Code for Tenders and Contracts Policy No. 2 Version 08; and (b) adopts the revised Code for Tenders and Contracts Policy No. 2 Version 08 effective 28 July 2020. 	Completed.
113/20	28/07/20	Risk Management Framework That Council : <ol style="list-style-type: none"> 1. Endorse the revised Risk Management Strategy, Risk Management Policy and Risk Management Procedures. 	Completed.
144/20	22/09/20	Public Interest Disclosure Procedures – Review That Council: <ol style="list-style-type: none"> 1. Endorses the Public Interest Disclosure Procedure for use as presented in Attachment 11.1 (B); 2. Endorses the associated guidelines, procedure forms and flow charts for use as presented in Attachments 11.1 (C) through 11.1 (E) inclusive; and 3. Presents the endorsed Public Interest Disclosure Procedure to the Ombudsman for approval in line with the Public Interest Disclosures Act 2002. 	Completed.
OFFICE OF THE GENERAL MANAGER			
350/12	19/12/12	Landscape Management Plan Regent Square That Council recognises the sentiment of the motion and resolves to consult with the whole community in developing and adopting a landscape management plan for Regent Square that	In progress. Part of a review of Draft Master Plan.

Min No.	Date	Motion	Action
		promotes the heritage values in harmony with the visual and environmental values and the cultural public use aspects of the Square.	
071/15	18/02/15	Light Industrial Subdivision That the facilitation of an extended Light Industrial Subdivision be investigated by Council Officers and a brief presented to an elected members workshop.	Included in the draft Bell Bay Structure Plan which has not yet been adopted. Officers are seeking to revisit the plan for adoption by Council.
072/15	18/02/15	Extension of South Street That a report on the extension of South Street eastward to Old Bell Bay Road adjacent to the Council Depot and Thompson Avenue precinct be investigated and a brief presented to an elected members workshop.	In Progress. Included in the Bell Bay Structure Plan.
110/15	18/03/15	Economic Development 1. That Council receive and acknowledge the information contained in this report. 2. That Council continue their efforts to facilitate and participate with key stakeholders towards furthering an economic prospectus initiative to outline the opportunities for economic, social and liveability development investment in this scenic and beautiful area of Tasmania. 3. That Council progress these discussions with our political representatives and their agencies, private enterprises and our local community organisations.	Completed. Ongoing. Ongoing. Marketing/ branding exercise to be undertaken in 2019/2020
319/15	19/08/15	Local Government Reform That Council: 1) Receive and note the information presented in this report; and 2) Agree to collaborate with participating Northern Councils to undertake a benchmarking process involving Councils in northern Tasmania which establishes a standardised evidence base providing data on both quantitative and qualitative aspects of operations and which additionally identifies from the data areas of potential for resource sharing and other collaboration between the Councils; and 3) Authorise the Mayor and General Manager to participate in these investigations and projects as outlined and in accordance with Council's resolutions; and 4) That George Town Council will continue to participate in the benchmarking/shared services investigation project with the four panel members as outlined or an expanded panel as agreed with the State Government and participating Councils.	Completed. In progress. In progress. Completed.
157/16	15/06/16	Notice of Motion – Policy No. 17 Disability Access Policy That General Manager bring to the next workshop of Council, Council Policy No. 17 disability access policy, and that this policy be workshopped with the staff on a whiteboard before going to the Council table for adoption by council.	In progress.
263/17	20/09/17	Local Government Reform – Northern Region Shared Services That Council: 1. Receive the Northern Tasmanian Councils – Shared Services Study Report prepared by KPMG; 2. That Council agrees to participate in the establishment of governance arrangements to the agreed outcomes of the Report; 3. Where financially and practically able, consider participation in the Shared Services Study Implementation plan process and undertake shared initiatives at a whole-of-region or sub-regional level; and 4. Notify the Minister for Local Government of Council's consideration of the study.	In progress.
025/18	21/02/18	Potential Council Land Sales That the following items be deferred to a workshop: (a) Sell Gerzalia Drive (PID 1737346) with proceeds from the sale to be invested into public open space within the community; (b) Sell 15 Riverleads Drive (PID 1723024) with proceeds from the sale to be invested into public open space within the community;	In progress.

Min No.	Date	Motion	Action
		<ul style="list-style-type: none"> (c) Offer for sale 30 Davies Street (PID 6450301) to adjoining land owners only due to the existing access issues and limited use as standalone parcel of land; (d) Sell 241 Agnes Street (PID 1931747) with proceeds from the sale to be invested into public open space within the community; (e) Offer for sale Gerzalia Drive (PID 2048374) to adjoining land owner due to limited development opportunity; (f) Offer for sale Gerzalia Drive (PID 1737346) with proceeds from the sale to be invested into public open space within the community. 	
045/18	21/03/18	Potential Council Land Sales That the Council investigates an amalgamation of the titles of Gerzalia Drive (PID 2048374) to the adjoining land under private ownership.	In progress. Officers have written to surround land owners seeking an expression of interest in purchasing adjoining land.
182/18	21/11/18	Regent Square Playground That Council, in respect to the Regent Square Play Ground Project, resolves: <ul style="list-style-type: none"> (a) To deliver the project in two stages with stage 1 within the FY 2018/19 and stage 2 also within the FY 2018/19 should funding sources be raised or alternatively referred to the FY 2019/20 budget for consideration. The stages are as shown in the plan enclosed as Attachment 5. (b) That in accordance with Regulation 27 clause ix of the Local Government (General) Regulations 2015 that a public tender process is not undertaken for the purchase of the items of play equipment identified as items 1 – 6 and 10 – 12 inclusive in Table 1 above (items listed in stage 1), given extenuating circumstances and unavailability of competitive tenders. Such purchase shall be in accordance with a quote received from the supplier 'Adventure+' dated 15 June 2018 enclosed as Attachment 6. Should stage 2 be undertaken in FY 2018/19 then the items mentioned above shall also include items 7, 8 & 9 in Table 1 above (items listed in stage 2). (c) That the projects identified in the FY 2018/19 Budget, as shown in Table 2 above, be abandoned and such funds transferred to the Regent Square Playground project stage 1 and (d) That the income from the sale of public open space land (Agnes Street, Davis Street and Riverleads Drive) be allocated to fund construction of stage 2 works. 	In progress.
183/18	21/11/18	Social Housing Given the above it is recommended that the Council inform Catholic Care that: <ul style="list-style-type: none"> (a) That the Council support in-principle an investigation into a joint venture to provide social and/or affordable housing; and (b) The stock of Council owned land as resolved by the Council for disposal at its July 2017 meeting, except for 241 Agnes Street, 30 Davis Street and 15 Riverleads Drive, be assessed for suitability as affordable housing lots. Should lots be identified as suitable then a further Council workshop report be presented for discussion; and (c) Housing Tasmania has a significant number of urban sized housing allotments within 2 subdivisions (although not conveniently located to business, community and community services) and 9 individual housing lots (likely to be suitable for social and/or affordable housing). 	In progress.
008/19	22/01/19	Low Head Rookeries – 15 October 2018 Penguin Attack That the Council, in respect to the 20 December letter and recommendations tabled by the Parks and Wildlife Services on the Little Penguins attack at the Low Head Rookeries on 15 October 2018, resolves to: <ol style="list-style-type: none"> 1. Work collaboratively with Parks and Wildlife on the implementation of the recommendations with their letter. 2. In the establishment of the 'Friends of Low Head Penguins' group that a member be an elected Councillor. 3. That the 'Friends of Low Head Penguins' group be requested to input into the following suggestions: <ol style="list-style-type: none"> a. Declaration of an area protected by a Section 19 (Dog Management Policy) Declaration. 	In progress. Officers have attended multiple meetings with P&W and interested group. Friends of Low Head Penguin Group seeking to become branch of Wildcare Australia

Min No.	Date	Motion	Action
		b. The desirability of gate-way signage at the start of the peninsula. c. Any radical approach to reduce risk to Penguins including exclusion of domestic pets from the protected areas.	
108/19	25/06/19	Capital Works Program for the 2019/2020 Financial Year a) That the Capital Works program expenditure for the 2019/2020 financial year and the carry forward capital works as reported be approved and adopted; and b) Council does not incur any expenditure in regards to the Mountain Bike Trail and Regent Square Development Stage Two and beyond, capital projects until the funding deed with the Federal Government is signed for the full value of the application being \$4.4m and \$2.45m respectively.	Completed. In progress (as per resolution 146/19 to be listed).
113/19	25/06/19	Request for Annual Contribution – Just Cats That Council: 1. Does not support an annual contribution of \$10,000 to Just Cats Tasmania. 2. Council discusses the development of its own cat management practices at an upcoming workshop.	To be workshopped.
169/19	24/09/19	Great Regional City Challenge Trial That Council: 1. provide a financial contribution of \$2,120 to Community Led Impact Partnerships Pty Ltd (CLIP) for the delivery of a <i>Great Regional City Challenge</i> trial until 30 June 2021; and 2. a comprehensive report be provided from CLIP to all funding partners at the completion of the trial fully outlining the details of the challenge and assessing whether the project objectives have been achieved.	In progress.
192/19	22/10/19	Proposal for the George Town Council Reconciliation Action Plan a) That Council supports pursuing reconciliation with the Aboriginal community; and b) Defers the creation of a reconciliation plan to be included in the next budget which will enable opportunity for further consultation.	Completed.
006/20	28/01/20	Council Motions That Council (a) removes Council motions numbered 339/14; 046/18 and 026/19 from the Outstanding Council Motion list; and (b) update Council's Road Hierarchy documentation and continue to advocate for funding for priority projects including the Dalrymple Road and The Glen Road.	Completed. Ongoing.
062/20	28/04/20	Rescind Council Resolution No. 385/13 Availability of Unconfirmed Minutes of George Town Council Ordinary Meetings That Council: 1. Rescinds the motion 385/13 <i>"That Council:</i> a) <i>Received the report from the Acting General Manager and the Executive Officer (Governance) on the Availability of Unconfirmed Minutes of George Town Council Ordinary Council meetings; and</i> b) <i>Subject to the provisions of Sections 34 and 35 of the Local Government (Meeting Procedures) Regulations 2005, makes available the Unconfirmed Minutes of an ordinary Council meeting to the public as soon as possible after each meeting and at the time of circulation to Councillors via Council's website or through payment of the hardcopy fee at the Council Offices; and</i> c) <i>Makes notation on each page of the minutes that "these are Unconfirmed Minutes and are yet to be confirmed as a true and accurate record of the ordinary Council meeting held on (insert date);" and</i> d) <i>Introduces this practice, effective from the 18th December 2013."</i> 2. In accordance with Sections 34 and 35 of the <i>Local Government (Meeting Procedures) Regulations 2005</i> , makes available the unconfirmed minutes of an ordinary Council meeting as soon as practical to the public, but not less than seven days after first being circulated to Councillors; and	Completed.

Min No.	Date	Motion	Action
		3. Includes notation on each page of the unconfirmed minutes that <i>"these are Unconfirmed Minutes and are yet to be confirmed as a true and accurate record of the ordinary Council meeting held on (insert date)."</i>	
063/20	28/04/20	Review of Delegations Register That Council: <ol style="list-style-type: none"> Acknowledged the changes to the existing Delegated Authority as outlined within the Officer's report; and Endorses the revised Delegations Authority Register and the delegations therein dated April 2020 as attached. 	Completed.
064/20	28/04/20	Review of Use of Seal Policy No. 25 That Council: <ol style="list-style-type: none"> Rescind the existing Use of George Town Council Common Seal Policy No. 25 – Version 02 (Minute number 216/16); and Adopt the draft Use of George Town Council Common Seal Policy No. 26 – Version 03 effective 28th April, 2020. 	Completed.
065/20	28/04/20	Northern Tasmania Development Corporation – Draft Members' Agreement 2020-2023 That this draft members agreement 2020-2023 return to the next Ordinary Council meeting so all documents can be read for an informed decision to be made after the reading of the three annexures that have been excluded from this report.	Completed.
066/20	28/04/20	3RD Quarter Performance Report – 1st January 2020 – 31st March, 2020 That Council <ol style="list-style-type: none"> Receives the George Town Council 3rd Quarter Performance Report 1st January 2020 – 31st March 2020; and Provides public access to the report as Council's ongoing good governance. 	Completed.
067/20	28/04/20	Future Quarterly Reports That all future quarterly reports be presented to a workshop for discussion prior to presentation to the next Ordinary Council meeting.	Ongoing.
068/20	28/04/20	Proposed Community Care and Recovery Package - COVID-19 Pandemic That Council: <ol style="list-style-type: none"> Adopt the Community Care and Recovery Package as prescribed in points 1 to 9 in the body of the report, at an estimated cost of \$451,000; and Note the financial implications of adopting the Community Care and Recovery Package which will result in deficit for the 2021/2022 fiscal year. 	Completed.
069/20	28/04/20	Beechford Community Shed and BBQ Area That Beechford and community shed bbq area be further discussed at the next workshop of Council.	Completed.
083/20	26/05/20	Draft Interpretation Strategy That Council: <ol style="list-style-type: none"> Adopt the Interpretation Strategy as presented. 	Completed.
084/20	26/05/20	Community Pride in George Town Municipality That Council: <ol style="list-style-type: none"> Endorse the <i>Community Pride in George Town Municipality: Recommendations for Enhancing our Community Pride</i> as attached noting that funding of recommendations is subject to future budget considerations, grant and external funding opportunities. 	Ongoing.
085/20	26/05/20	Northern Tasmania Development Corporation – Draft Members' Agreement 2020-2030 That Council; <ol style="list-style-type: none"> Endorse the Northern Tasmania Development Corporation - Draft Members' Agreement 2020-2023; Commit approximately \$26,660 to the 2020/21 budget process to meets its funding requirements under the Northern Tasmania Development Corporation - Draft Members' Agreement 2020-2023; and Commit approximately \$3,200 to the 2020/21 budget process to meets its funding requirements under the Population Taskforce Program to support the role of the Population Attraction Coordinator. 	Completed.

Min No.	Date	Motion	Action
086/20	26/05/20	Notice of Motion – Submission on Legislation Changes by Council That Council Management bring all proposed Legislation changes that have a direct impact on the role of a Councillor to a workshop for Councillors to determine whether they would like to make a submission, rather than Council officers making that determination on our behalf.	Ongoing – completed.
089/20	26/05/20	Confidential Late Report – Strategic Asset Acquisition <i>As per resolution.</i>	Completed.
095/20	23/06/20	NRM North – Tamar Estuary and Esk Rivers Program (TEER) Partnership Agreement Funding – 2020 – 2024 That Council: 1. Endorse the Tamar Estuary and Esk Rivers Program Partnership Agreement 2020-2024; and 2. Authorise the General Manager to execute the Tamar Estuary and Esk Rivers Program Partnership Agreement 2020-2024.	Completed.
096/20	23/06/20	Setting of Fees and Charges for the 2020/2021 Financial Year That Council: 1. pursuant to Section 205 of the Local Government Act 1993 (and in accordance with Council resolution 068/20) receive and adopt the schedules of fees and charges included with this report for the 2020/2021 financial year.	Completed.
097/20	23/06/20	Making of Rates and Charges for the 2020/2021 Financial Year <i>As per resolution.</i>	Completed.
098/20	23/06/20	Budget Estimates for the 2020/2021 Financial Year That Council: 1. Adopt the operating budget estimates prepared by the General Manager pursuant to Section 82 of the Local Government Act as presented within the body of the report.	Completed.
099/20	23/06/20	Capital Works Program for the 2020/2021 Financial Year That Council: 1. Adopt the Capital Works expenditure for the 2020/2021 financial year inclusive of estimated expenditure for carry forward capital works as presented in the body of the report.	Completed.
100/20	23/06/20	Notice of Motion – Domestic/Family and Sexual Violence Strategy – Cr Brooks That Council develops a Domestic /Family and Sexual Violence Strategy in order to demonstrate our commitment to making our community safer for everyone impacted by the trauma of violence and that Council formally commits to working with Police, Community Service organisations and housing providers on not only addressing but stamping out this insidious societal problem.	In progress.
105/20	28/07/20	Draft George Town Municipality Community Strategic Plan 2020-2030 That Council: 1. Adopt the draft George Town Municipality Community Strategic Plan 2020-2030 as presented, noting design still to be finalised.	Completed.
106/20	28/07/20	Draft 2020/2021 Annual Plan That Council: 1. Adopts the 2020/2021 Annual Plan as presented, noting design to be finalised.	Completed.
108/20	28/07/20	Placemaking Committee Project Approval That Council, by absolute majority: 1. Endorse the allocation of \$50,000 to the 2020/2021 capital works program utilising the unanticipated 2019/2020 surplus of \$50,000 from the unexpended budget dedicated to the Place Making Committee.	Completed.
109/20	28/07/20	Proposal for the George Town Council Reconciliation Action Plan That Council:	Completed.

Min No.	Date	Motion	Action
		<ol style="list-style-type: none"> By absolute majority resolves to engage Reconciliation Tasmania to undertake the development of a Reconciliation Action Plan for George Town Council the amount of \$15,250 exclusive of GST, having not undertaken a procurement process in accordance with its Code for Tendering and Contracts (policy no 27 – version 7) as it is satisfied that such a process would not result in an improved outcome for Council given the specialist nature of developing Reconciliation Action Plans and the limited specialists available within Tasmania to perform such services. 	
110/20	28/07/20	Special Committees That Council: <ol style="list-style-type: none"> Adopt GTC-16 Special Committees policy, procedures and templates effective 28th July 2020. 	Completed.
123/20	25/08/20	NRM North Group A Association Membership That Council: <ol style="list-style-type: none"> Appoints Councillor Harris as the George Town Council representative on the NRM North Association 'Group A' Representation. 	Completed.
124/20	25/08/20	Local Roads and Community Infrastructure Program That Council: <ol style="list-style-type: none"> approves the development subject to relevant approval processes of the East Beach All Abilities Recreation Area through the funding from Local Roads and Community Infrastructure Program. 	In progress.
125/20	25/08/20	Local Government Code of Conduct Panel – Determination Report That Council: <ol style="list-style-type: none"> Receives and notes the Local Government Code of Conduct Panel's Determination Report attached to this report and relating to the Code of Conduct complaint against Councillor Greg Kieser; and Notes the tabling of the Determination Report in accordance with s.28ZK(4) of the Local Government Act 1993. 	Completed.
131/20	25/08/20	George Town Placemaking Committee Member Resignation That Council: <ol style="list-style-type: none"> Accepts Ms Ingrid O'Sullivan's resignation as a member of the Placemaking Committee; and Formally advises Ms O'Sullivan of Council's decision. 	Completed.
132/20	25/08/20	George Town Community Safety Group Committee That Council: <ol style="list-style-type: none"> Accept the minutes of the George Town Safety Group Committee meeting of 3rd March, 2020 as an accurate record of that meeting (attached); and Provides a copy of the Macquarie Street redevelopment concept plan to the George Town Safety Group Committee for comment and not be distributed to the public until authorised by the General Manager or Council. 	Completed.
139/20	22/09/20	Resumption of Face to Face Meeting That Council updates its Covid-19 Safe Work Plan to resume face to face meeting with public inclusion commencing 27 th October 2020 if regulations permit.	Completed.
141/20	22/09/20	LGAT General Meeting Motions from George Town Council That the five motions forwarded to LGAT's General Meeting on 4 th December, 2020 be discussed at the next Workshop of Council.	Completed.
142/20	22/09/20	Community Consultation on Proposed Transfer of Ownership and Management of the Bass and Flinders Centre to George Town Council That Council: <ol style="list-style-type: none"> Conduct community consultation for 28 days on the offer from George Town Norfolk Pty Ltd to gift their assets, namely the Bass and Flinders Centre and its contents, to the Council, to ensure ongoing access to the public of the Centre and its collection. 	In progress.

Min No.	Date	Motion	Action
143/20	22/09/20	Policy Governance – Repeal and Delete GTC-P9 Excavation and Filling of Land That Council: <ol style="list-style-type: none"> 1. Endorse the repeal and deletion of GTC-P9 Excavation and Filling of Land from the current George Town Council Policy Governance Framework. 	Completed.
149/20	22/09/20	Council Roadshows – Cr Barwick <ol style="list-style-type: none"> 1. That an invitation from the Mayor and Councillors be extended to the residents of George Town and Low Head to attend a "Council Road Show" in the Memorial Hall to be convened by the General Manager; and 2. also extend to the Low Head residents, through the Low Head Progress Association, an invitation to attend a "Council Road Show" at Low Head to be convened by the General Manager. 	Completed.
151/20	22/09/20	Appointment of Candidate to Section 24 Special Committee – George Town Council Placemaking Committee That Council: <ol style="list-style-type: none"> 1. Appoints Kaija Kautto as a member of the George Town Council Placemaking Committee for a single term. 	Completed.
152/20	22/09/20	George Town Community Safety Group Committee That Council: <ol style="list-style-type: none"> 1. Accept the minutes of the George Town Safety Group Committee meeting of 4th August, 2020 as an accurate record of that meeting with an amendment being change the word "look" to "looking" (attached); and 2. Appoints Ms C. Smith of the Hillwood Progress Association and Mr R. Hibbs of the Bellingham Progress as members of the George Town Council Safety Committee. 	Completed.
155/20	22/09/20	Closed Meeting - Northern Tasmania Development Corporation – Special Members Meeting <i>As per resolution.</i>	Completed.



George Town Audit Panel Outstanding Actions as at 30 Sep 2020

Council endorsed the annual report of the Audit Panel for 2019/2020 and the Audit Panel Annual Work Plan for 2020/2021 at its 28th July 2020 Ordinary Council meeting Resolution number 111/20.

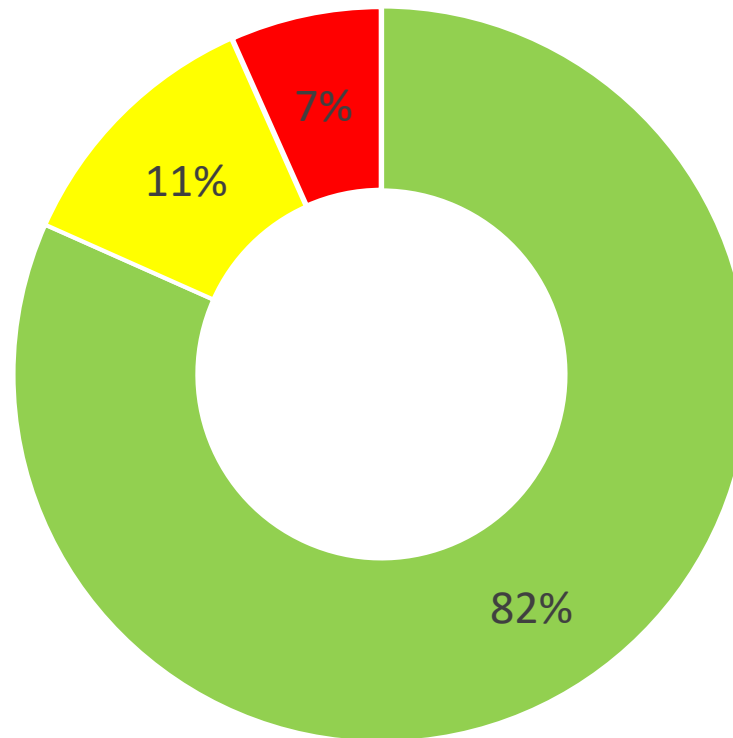


1 Jul – 30 Sep 2020-2021 Annual Plan – Performance Report

George Town Council

Annual Plan 2020-2021 - 1st Quarter Progress Report (1 Jul - 30 Sep)

■ On Track (98) ■ Behind (14) ■ Off Track (8)



OFFICE OF THE GENERAL MANAGER

	Desired Outcome	Strategic Priorities	Actions	Responsible Manager	Progress %	1st Quarter (September)
Community Pride	All are valued and included	Moving towards genuine reconciliation	Consider development of Reconciliation Action Plan	General Manager	25%	Engaged Reconciliation to undertake a RAP.
	A strong, recognisable, positive reputation	Developing and promoting a new 'capital' brand and associated program for George Town, focusing on strengths and aspirations and leveraging the stories of the area's people	Advocate and seek funding for implementation of Interpretation Strategy	General Manager	>15%	Work continuing Advocacy document and actively seeking grant opportunities.
		Promoting the area as the place to live, work, play and invest	Develop a Liveability Prospectus that showcases the municipality to target and attract new residents	General Manager	25%	GM in discussions with NTDC on a regional approach to liveability
	Safe and Secure Communities	Focusing on prevention	Continue to support the George Town Community Safety Committee	Executive Support and Governance Officer	25%	Administrative support continues to be provided.

Prosperity	Employment prospects for all ages	Continuing to transition the local economy from heavy industries to advanced manufacturing, renewable energies, area branded produce and niche products	Partner with KEEN and local employment agencies to explore local employment initiatives	Manager People, Performance and Governance	25%	Internship through Employment Plus leading to employment with KEEN, in support of GTC. Other initiatives being explored.
			Continue to work with the BBAMZ to strengthen industry and job growth	General Manager	25%	GM is Director on inaugural board of BBAMZ. BBAMZ has become incorporated 25th Sep 20
		Incorporating the participatory economy into our prosperity	Support Northern Workforce Development Initiative to match skills with jobs	Manager People, Performance and Governance	>15%	Early stages of discussions. Actions external to Council being progressed. TCF funding secured for appointment of facilitator
	Employability skills in young people	Building understanding of work and working	Support the Future Impact Group to secure funding to implement local social enterprise, skills enhancement and alternate pathways to employment	General Manager	25%	\$1,000,000 funding secured and announced.

		Advocate for piloting of the George Town internet of things project	Explore opportunities to host internships for local unemployed or university under graduate work experience	Manager People, Performance and Governance	25%	Recent completion of Federal PaTH internship program. Further discussions on continuing with program and finding suitable tasks being undertaken.
	World renowned Advanced Manufacturing Zone including hydrogen energy plant	Taking pride in, advocating for and promoting the Bell Bay Advanced Manufacturing Zone	Continue to participate in the Bell Bay Advanced Manufacturing Zone sub-committee	General Manager	25%	Sub-Committee has been superseded by incorporation. GM on Board of Directors of new entity.
		Securing the Hydrogen production facility	Advocate for hydrogen plant/s and hub within the Bell Bay Industrial Precinct	General Manager	25%	Ongoing. Mayor and GM have made representations to Energy Minister.
		Moving to a circular economy	Partner with regional Councils, NTWMG and NTDC on circular economy grants program	General Manager	25%	Program launched. Assessments to occur in second quarter.
		Becoming a Centre of Excellence for green technology		General Manager	25%	Ongoing. Mayor and GM have made representations to Energy Minister.

	Supported entrepreneurial endeavours and start-ups	Attracting start-ups and entrepreneurial endeavours to the area	Explore associated business enterprises that compliment or support hydrogen manufacturing that may seek relocation or start up at Bell Bay	General Manager	>15%	Ongoing. GM in discussions with hydrogen proponents and BBAMZ Northern Workforce Development Officer about potential opportunities
	Community of learners	Providing a variety of learning environments and approaches.	Continue to support professional development of sector through participation in LGPro	General Manager	25%	GM continues to represent the sector as a board member of LGPro, with Senior Staff membership increasing
		Providing pathways to employment: training, work experience, mentoring and coaching in the new 'sunrise' industries, social enterprises and the participatory economy.	Implement organisational leadership training program	Manager People, Performance and Governance	25%	Initial Planning being conducted and budget allocated
			Explore Cultural Awareness Training Programs for staff and elected members	Manager People, Performance and Governance	25%	Discussions and quotes from providers obtained. Scheduling being undertaken.

			Explore Mental Health First Aid training for staff and elected members	Manager People, Performance and Governance	25%	Discussions and quotes from providers obtained. Scheduling being undertaken.
	Increased population across the municipality	Attracting workforce aged people with skills in gap areas	Continue partnership with NTDC to implement Population Strategy initiatives including the development of a Welcome/Settlement Strategy	General Manager	25%	Ongoing
		Focusing on those who can come and start their own enterprises and businesses	Develop a Liveability Prospectus that showcases the municipality to target and attract new residents	General Manager	25%	GM in discussions with NTDC on a regional approach to liveability
	Local shops and cafes thrive and respond to local and visitor needs	Focusing on 'Support Local; Buy Local; Employ Local'	Maintain participation in George Town Chamber of Commerce.	General Manager	25%	Ongoing
			Support local and regional efforts in economic stimulus and recovery	General Manager	25%	GM continuing to engage multiple forums. GTC delivered business support grants through COVID relief package

Progressive	Communities have agreed strategic plans	Supporting Progress Associations to achieve their annual priorities	Continue Mayor's Roadshow Program to engage outlying areas	Executive Support and Governance Officer	25%	Ongoing.
	Community celebrations build the areas reputation	Programming to avoid clashes of dates	Consider development of Reconciliation Action Plan.	General Manager	25%	Reconciliation Tasmania engaged to develop Reconciliation Action Plan
	Public infrastructure relevant to needs	Maintaining access to quality health, well-being, education and training	Seek funding for the development of a George Town Airport Master Plan and Economic Opportunities Analysis.	General Manager	25%	Ongoing development for inclusion in advocacy document
Leadership and Governance	A culture of engagement and participation	Trusted, transparent and inclusive community engagement processes	Continue collaboration with Aboriginal elders and the historical society regarding Regent Square.	General Manager	25%	Ongoing.
		Engaging over things that matter to the community			25%	Consultation Framework Adopted by Council and in use. Ongoing.

		Including young people in all engagement			25%	GM in consultation with community groups to improve Youth engagement and services. Ongoing.
		Understanding processes and participating in decision making			25%	Ongoing engagement through framework, and participation in media call-ins with Tamar FM.
		Engaging with others to ensure no duplication or scheduling clashes			25%	Ongoing, with Council increasing participation in community groups and organisations.
	Leadership across the community	Building community leadership capability	Ensure representatives from Council's Leadership Team support community groups through participation at meetings where appropriate.	General Manager	25%	Ongoing, with Council increasing participation in community groups and organisations.
			Continue to report transparently on Council performance.	General Manager	25%	Quarterly reports implemented. Community engagement through media.

			Develop Domestic/Family & Sexual Violence Strategy	General Manager	25%	Motion adopted, initial planning being undertaken.
	Positive and productive working relationship with all levels of government and their agencies	Ensuring the area's needs and priorities are understood	Maintain positive working relationships with federal and state members of parliament.	General Manager	25%	Mayor and GM continue to engage regularly with Federal and State counterparts to advocate for the municipality.
		Understanding the outcomes and directions sought by all levels of government	Encourage collaboration across regional councils.	General Manager	25%	Continued participation in LGAT, NTDC, and other local government forums across multiple service areas.
		Building skills in attracting funding and investment	Continue participation on the Community and Business Advisory Group to the City Deal executive Board to facilitate an all government approach to building a world class region.	General Manager	25%	Ongoing
			Continue to participation in LGAT events and programs.	General Manager	25%	Ongoing

			Continue representation at Annual National General Assembly of Local Government.	General Manager	25%	Ongoing. Physical participation subject to COVID restrictions
	Collaborative working relationships with neighbouring Councils in the region and regional organisations	Playing an active role in regional development	Participate in the review of the Greater Launceston Transformation Project.	General Manager	25%	Ongoing
		Responding collaboratively to regional initiatives	Support local and regional efforts in economic stimulus and recovery.	General Manager	25%	Delivery of COVID relief Business grants

DEPARTMENT OF CORPORATE SERVICES AND FINANCE

	Desired Outcome	Strategic Priorities	Actions	Responsible Manager	Progress %	1st Quarter (September)
Community Pride						
	Responsive emergency services	Having enough professional, para-professional and volunteer emergency services personnel and equipment	Review Council's emergency management arrangements	Manager Corporate Services & Finance	<15%	To commence in second quarter
		Maintaining equipment		Manager Corporate Services & Finance	<15%	To commence in second quarter

		Working together with all other agencies for prevention and if necessary co-ordinated responses	Continue participation in municipal and regional emergency management planning with relevant agencies	Manager Corporate Services & Finance	25%	Regular attendance by Councils Emergency Management Co-ordinator at meetings at all levels.
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Progressive	Communities have agreed strategic plans	Making sure communities remain connected, engaged and empowered	Support outlying community groups through the implementation of user group agreements	Manager Corporate Services & Finance	25%	Consultation with Sporting organisations has commenced, user agreement are scheduled to be completed by 31/12/2020 for these groups. Consultation with Community groups will be scheduled
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						during early 2021.
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Leadership and Governance	Difficult issues are managed in an open manner without conflict.	Building capacity in change management, understanding and responding to complexity	Financial statements as per the Accounting standards	Manager Corporate Services & Finance	25%	Completed Councils financials statement have been audited by Tasmanian Audit Office.
		Fostering courage, kindness and determination in working through challenges and opportunities	Rating Policy - Conduct community consultation.	Manager Corporate Services & Finance	<15%	Yet to be commenced
		Communicating well	Implementation of the IT Strategy and Framework	Manager Corporate Services & Finance	25%	In progress

			Participate in regional procurement process for new corporate software solution	Manager Corporate Services & Finance	25%	In progress
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DEPARTMENT OF DEVELOPMENT AND ENVIRONMENT

	Desired Outcome	Strategic Priorities	Actions	Responsible Manager	Progress %	1st Quarter (September)
Community Pride	All are valued and included	Working towards removing all barriers to participation in community life	Adoption and commencement of incorporation of Diversity, Equitable Access and Inclusion Policy into all of Council's actions.	Manager Development Services and Environment	>15%	The draft policy has been discussed in detail at a Council workshop and will be going out for public comment in October. Incorporation of its intentions is being actively promoted within any internal discussions

	All communities take pride in place	Improving maintenance of public spaces particularly the entrances to the municipality and communities	Continue to develop and promote responsible dog ownership	Manager Development Services and Environment	>15%	This is ongoing and is promoted by our compliance officers as opportunity presents. Macca (our responsible dog ownership mascot) continues to post comments and find opportunities to promote responsible dog ownership.
	Safe and secure communities	Making George Town drug free with no crime	Incorporate good design to 'design out crime', 'design for inclusion' when planning works and infrastructure	Manager Development Services and Environment; Manager Infrastructure & Works	>15%	this is an ongoing role which is promoted as opportunities present

	Responsive emergency services	Having enough professional, para-professional and volunteer emergency services personnel and equipment	Investigate opportunities and develop a plan for improving Council's response to mitigating bushfire risk through the abatement process	Manager Development and Environment	>15%	Council has held discussions with TFS in relation to progressing this, and has recently engaged a bushfire mitigation planner to prepare a Bushfire Management Plan for the Old Weymouth Caravan Park. Since developing this action, a draft "Bushfire Mitigation Bill" (currently open for consultation), has been prepared by Government. This will guide us going forward.
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Prosperity	Employment prospects for all ages	Increasing internet connection within the community		Manager Development and Environment	25%	
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Progressive	Persons with special needs have local access to needed services	Understanding local needs and service gaps	Diversity, Equitable Access and Inclusion Policy adopted by Council	Manager Development Services and Environment	>15%	The draft policy has been discussed in detail at a Council workshop and will be going out for public comment in October
	Public infrastructure relevant to needs	Maintaining access to quality health, well-being, education and training	Incorporate the Diversity, Equitable Access and Inclusion Policy into all considerations.	Manager Development Services and Environment	>15%	While a formal policy is yet to be implemented, the philosophy is being promoted within all conversations with relevant officers and managers
Leadership and Governance	Planning and regulatory responsibilities are undertaken fairly and openly	Building knowledge and understanding of planning and regulatory responsibilities and processes	Adopt revised Hillwood Structure Plan	Manager Development Services and Environment	>15%	Consultants are finalising the draft and will be providing an update on expected timeframes in early October
		Compliance customer service standards and processes	Adopt George Town Structure Plan.	Manager Development Services and Environment	>15%	Consultants are finalising the draft and will be providing an update on expected timeframes in early October

			Undertake Service Review of the Development & Environment Department to ensure contemporary and customer driven outcomes are achieved	Manager Development Services and Environment	>15%	This is ongoing, with informal ongoing discussions occurring within the department.
			Develop an 'open for business' campaign for building, planning and food services that builds on Council's pro-development reputation and encourages greater investment.	Manager Development Services and Environment	>15%	While this has not yet commenced formally, it is being actively pursued through networking opportunities. With current levels of interest within this municipality, the focus is on servicing these customers.
			Continue to provide Building Surveying Services as an option to customers within our municipality.	Manager Development Services and Environment	>15%	While this is ongoing, Council has recently employed a casual compliance officer with building inspection ability, as we continue to build our resilience and ability to service our community in a timely manner

			Consider introduction of By-Laws	Manager Development Services and Environment	<15%	This has not yet commenced. it will be progressed as resources permit
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DEPARTMENT OF WORKS AND INFRASTRUCTURE

	Desired Outcome	Strategic Priorities	Actions	Responsible Manager	Progress %	1st Quarter (September)
Community Pride	All are valued and included	Including and acknowledging the contribution of our Aboriginal community members	Incorporate co-designed Aboriginal gathering space into the redevelopment of Regent Square	Manager Infrastructure & Works	25%	continue consultation with local aboriginal groups
	All communities take pride in place	Maintain public spaces so they are clean, tidy and appealing	Consider additional horticulture apprenticeship program and/or civil works traineeship program to enhance maintenance and amenity	Manager Infrastructure & Works	25%	Horticultural trainee engaged and Parks Team leader

		Developing well-designed public spaces which are attractive, safe and support the area's identity and reputation	Continue support of NRM, Tamar NRM, TEER and local weed eradication programs.	Manager Infrastructure & Works	25%	continue to attend Tamar NRM Management meetings and provide advocacy and support to various groups
		Improving maintenance of public spaces particularly the entrances to the municipality and communities	Continue to develop local area plans in conjunction with relevant communities to guide good development of public spaces	Manager Infrastructure & Works	25%	continue to develop rolling maintenance plans including street tree planting

		Working on weed eradication and zero tolerance for littering	Investigate means of minimising the dumping of rubbish within our natural environment (how do we build a sense of pride and respect).	Manager Infrastructure & Works	25%	continue working with crown land services related to litter control and weed management
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Prosperity	Employability skills in young people	Building the employability skills of young people	Continue to participate in the Greater Launceston City Deal Project including support of local IoT initiatives	Manager Infrastructure & Works	25%	provided input into the greater Launceston transport plan
	Sustainable and innovative waste management	Managing waste sustainably	Continue active participation in the Northern Tasmania Waste Management Group	Manager Infrastructure & Works	25%	continued to participate in the Norther Waste Management group

		Supporting value adding to waste management and circular economy endeavours	Explore resource recover opportunities	Manager Infrastructure & Works	25%	continue to explore all options for waste recycling initiatives
			Implementation of cloud based resource trading platform ASPIRE	Manager Infrastructure & Works	25%	Council has committed to the Aspire Programme
			Support local, regional and state wide Circular Economy initiatives	Manager Infrastructure & Works	25%	ongoing
		Establishing 'Tinder for Waste'	Continue to monitor FOGO waste initiatives	Manager Infrastructure & Works	25%	business case being developed for FOGO

Progressive	Recreational opportunities for all	Developing well-designed and maintained recreational facilities – shared pathways, tracks, trails, exercise stations – all ages, all abilities	Commence construction of the mountain bike trail.	Manager Infrastructure & Works	25%	MBT soon to commence
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		Completing the Mountain Bike Trail ensuring there are levels appropriate for beginners and families	Ensure a Stage One of mountain bike trails and associated infrastructure are open to the public	Manager Infrastructure & Works	25%	Construction commencing on schedule
	Public infrastructure relevant to needs	Making sure the place works well through good design, safety standards asset management and ongoing maintenance	Deliver minimum 85% of capital works programme	Manager Infrastructure & Works	25%	Capital works programme rollout progressing well
		Understanding priorities and scheduling responses	Continue to ensure cost effective and sustainable waste management services are delivered across the municipality	Manager Infrastructure & Works	25%	continue to review all services related to waste

		Maintaining access to quality health, well-being, education and training	Review and implement service level agreements across all asset classes	Manager Infrastructure & Works	<15%	not yet started to commence in second quarter
			Complete construction milestones of Regent Square Master Plan in accord with deed.	Manager Infrastructure & Works	25%	Milestones for regent Square are on target at this stage
			Commence implementation of the 10 year roads programme	Manager Infrastructure & Works	25%	Planning underway for commencement of Dalrymple road upgrade

Leadership and Governance	Collaborative working relationships with neighbouring Councils in the region and regional organisations	Responding collaboratively to regional initiatives	Participate in the review of the Greater Launceston Transport Plan.	Manager Infrastructure & Works	25%	works completed
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DEPARTMENT OF LIVEABLE AND CONNECTED COMMUNITIES

	Desired Outcome	Strategic Priorities	Actions	Responsible Manager	Progress %	1st Quarter (September)
Community Pride	All are valued and included	Taking a 'whole of community; approach to everything	Administration of Community Recovery Grants as part of Council's response to Covid-19 social recovery	Manager Liveable and Connected Communities	25%	Round 1 Business grant funding \$80K allocated and all Deeds and required paperwork have been administered and most funding supplied. Event Recovery Grant Deeds have been issued and funding supplied. Lifestyle recovery all Grant Deeds have been administered awaiting some paperwork.
		Communicating so everyone knows what each groups is doing	Committee to use the Community Consultation Framework to establish methods of engagement, with aim of collecting genuine cross community views.	Manager Liveable and Connected Communities	25%	Community Consultation Framework has been adopted and used on all community consultation.

	All communities take pride in place	Supporting the plans of Progress Associations	Continue to support the Community Pride Initiative in partnership with the Future Impact Group	Manager Liveable and Connected Communities; General Manager	25%	Attending meetings and an active member of both the FILT and Community Pride Group
		Developing well-designed public spaces which are attractive, safe and support the area's identity and reputation	Continue to support the Placemaking Committee to develop a sense of place and an all-inclusive social inclusion living environment	Manager Liveable and Connected Communities	25%	Collaborating with the Placemaking Committee. Recently started attending monthly meetings. Interacting in decision making, offering considered responses with a focus on municipal identity
	A strong, recognisable, positive reputation	Branding our produce and products	Partner with BrandTas on potential municipal branding	Manager Liveable and Connected Communities	25%	Collaboration with Brand Tas has not commenced, on hold until ACE is appointed
			Work with West Tamar Council to ensure East Tamar is represented in the Tamar Valley brand and website	Manager Liveable and Connected Communities	<15%	Collaboration with Brand Tas has not commenced, on hold until ACE is appointed

		Promoting the area as the place to live, work, play and invest	Continue to enhance Council's media presence and reach	Manager Liveability and Connected Communities	25%	Supported with extensive Media Releases, Newsletter and Facebook posts; including economic development and business grant stimulus, positive and innovative news stories (H2, INSPIRE) including Free Community programs HGT.
			Building on our desired reputation as a Council that is 'open for business and here to help'	Manager Liveability and Connected Communities	25%	<ol style="list-style-type: none"> 1. News Stories https://georgetown.tas.gov.au/news/2020 2. Administration of the Covid 19 Business Grant Program

	Community groups work together on common goals	Working together on common goals	Continue participation in the George Town Future Impact Group a <i>local collective impact initiative</i>	Manager Liveability and Connected Communities; General Manager	25%	MLCC - Attending meetings and an active member of FILT and Community Pride Group. Outcomes: Launch winners of the Bumper Sticker art competition, acquiring funding Dept State Growth
		Communication proposed projects and programs to leverage opportunities, avoid duplication and keep up with what is going on	Continue to support and participate in George Town Council's Placemaking Committee in the implementation of place based projects to enhance public spaces	Manager Liveability and Connected Communities	25%	Collaborating with the Placemaking Committee. Recently started attending monthly meetings. Interacting in decision making, offering considered responses with a focus on enhancing public spaces
			Continue participation in Destination Action Plan (DAP) to support local tourism endeavours	Manager Liveability and Connected Communities	25%	Attending monthly meetings as Council Representative.

Prosperity	Employment prospects for all ages	Incorporating the participatory economy into our prosperity	Covid 19 Business stimulus Grants to encourage business growth or diversification and employment	Manager Liveable and Connected Community	25%	The Covid 19 Economic Stimulus business grant program had 28 applications from business owners throughout the municipal area. Many of the successful applications were focusing on increased productivity and therefore looking at increased employment opportunities for local people. The acquittals will affirm if employment opportunities have been positive. Grant program has been actioned, with a second round to open in the 2nd quarter for \$20K
	Supported entrepreneurial endeavours and start-ups	Establishing and strengthening a start-up eco-system	Administration of Small Business Grants as part of Council's response to COVID-19 economic recovery, economic resilience and stimulus incentives	Manager Liveable and Connected Communities	25%	We have had number of new businesses apply and were successful in the first round of the COVID-19 economic recovery, economic resilience and stimulus incentives. We will encourage new businesses, start up and diversification in round 2 of the grant program

	Community of learners	Training to respond to the needs of existing and future industry and businesses.	Continue to encourage the Community Pride Working Group to develop ongoing initiatives that align with school curriculum and deliver tangible outcomes for students and the FILT - 50 Gems videos.	Manager Liveable and Connected Communities	25%	<p>1. Arranging for State Growth to delivery Grant writing workshops so that local business and communities can more successful apply for funding.</p> <p>2. GTM GEM videos have been embraced by Port Dalrymple and are part of the curriculum for media studies students. Education and training of students is now underway</p>
	Strengths-based reputation building	Focusing population attraction on the area's advantages of well-connected and supportive communities: digital advantage; community of learners	Support the Placemaking Committee on design and implementation of place based projects to enhance public spaces	Manager Liveable and Connected Communities	25%	Collaborating & advising the Placemaking Committee on the pole project.

	Tourism growth in yield	Diversifying our economy through tourism activities, increasing overnight stays and promoting existing and new experiences	Actively seek funding opportunities to develop marketing strategy that considers municipal identity and brand development, to assist in economic growth relating to population, tourism visitation and business investment	Manager Liveable and Connected Communities	25%	Continuing to source funding opportunities, and apply for funding for marketing strategy and branding unfortunately is excluded from the selection criteria.
		Incorporating the mountain bike trail into the area's experiences and working with other trails in the region to provide a more diverse and multi-levelled experiences	Development and implementation of the Mountain Bike marketing and communication strategies	Manager Liveable and Connected Communities	25%	Have sourced quotations.

		Developing new coastal eco-experiences and building on the area's reputation as caring for our precious penguin colony	Partner with the George Town Chamber of Commerce to facilitate a bike Friendly community, prior to the launch of the Mountain Bike Trail	Manager Liveable and Connected Communities	<15%	Not actioned
		Focusing on cultural and historic interpretation and associated experiences and the area's produce	Collaborate with Tourism Northern Tasmania to ensure adequate representation/inclusion on the planned 'Northern Drive Journey'.	Manager Liveable and Connected Communities	25%	Ongoing process, actioned through VNT and Tourism Tasmania
		Developing a diverse range of tourism products that complement the Tasmania brand	Develop the events strategy that will facilitate and support intra and interstate visitation	Manager Liveable and Connected Communities	25%	Currently under development - research complete

	Local shops and cafes thrive and respond to local and visitor needs	Promoting the involvement of local businesses in the visitor offering especially around opening hours, customer service, local produce and products	Administration of Small Business Grants as part of Council's response to COVID-19 economic recovery.	Manager Liveable and Connected Communities	25%	Round 1 Small Business grant funding of \$80K has been allocated, Deeds and associated paperwork has been administered and funding supplied to 18 applications.
			Support the Chamber of Commerce's 'Why Leave Town' initiative to encourage shopping locally	Manager Liveable and Connected Communities	25%	Have supported the initiative with posts on Facebook, News story on Council's website and using the cards for prizes in Council competitions.

			Support the Future Impact Group's George Town Renew Initiative to utilise unused shops for artisan and gallery spaces	Manager Liveable and Connected Communities	25%	Continue to work with the FILT and other community groups/organisations looking for free/rental opportunities for art and gallery spaces (i.e. OCCCI)
			Develop a register of business operators in the municipality to be proactive in the promotion of local businesses	Manager Liveable and Connected Communities	25%	WIP - currently working on updating the website's visitor information with updated business listing with correct information re opening times, business offering, address etc.
	Healthy, active communities	Knowing how to stay healthy and active and valuing good health outcomes. Eating well and staying	Continuation of the Healthy George Town program to support both the health and wellbeing of the community	Manager Liveable and Connected Communities	25%	Season 3 has been negotiated and programmed for implementation and launch on October 1. .

		active, and preventative health approaches				
		Participation in recreation, arts and cultural activities	Appointment of Arts, Culture and Events Officer	Manager Liveable and Connected Communities	25%	The Art, Culture and Visitor Experience Officer position has been re advertised and original applicants contacted
			Appointment of Healthy George Town Officer	Manager Liveable and Connected Communities	25%	Complete

Progressive	Recreational opportunities for all	Growing participation in Active George Town and activating similar 'Active' groups throughout the municipality	Develop event strategy that promotes the municipality, encourages social and cultural cohesion and visitor economy to support the local economy.	Manager Liveable and Connected Communities	25%	Currently under development - research complete
		Engaging young people in recreational activities of their choice	Continue to engage service providers to facilitate and conduct healthy and active programs in the municipality i.e. YMCA.	Manager Liveable and Connected Communities	25%	Continue to promote YMCA and RECLINK programs for young people. Including after school programs, sporting events, fishing, free equipment distribution to disadvantage youth etc.

	Sporting opportunities for all	Growing participation in sporting activities	Advocate and seek funding for implementation of Sports & Recreation Strategy	Manager Liveable and Connected Communities	25%	<ol style="list-style-type: none"> 1. Applied for Grant for Basketball Rings for Graham Fairless Centre. Collaborating with Basketball Tasmania to assist in start-up of an association and rosters etc. 2. Assisted Tam O'Shanter Golf Club with Grant application for carpark resurfacing 3. Continue to talk to champions regarding different sport requests tennis, netball, swimming, Nippers etc.
		Growing membership and leadership capabilities in sporting activities	Actively seek funding opportunities to construct female change rooms at the Hillwood Football Ground	Manager Liveable and Connected Communities	25%	Complete: A collaborative effort between multiple Council staff and the executive committee at the Hillwood Football club compiled a grant application for the construction of female change rooms at the club

	Social infrastructure meets community needs	Developing and maintaining social infrastructure that meets the community's changing needs	Seek to develop Activation Hub comprising social enterprise initiatives and Mountain Bike Hub	Manager Liveable and Connected Communities	25%	WIP RSL acquired and to be utilised as the Activation hub Future Impact Leadership Table compiling the social enterprise model to activate as MTB hub
		Responding to the needs of young people	Administration and assessment of the event grants as part of the Covid 19 economic recovery program.	Manager Liveable and Connected Communities	25%	Grant applications, deeds and fund administration have been completed for Covid 19
			Ensure youth are engaged in the development of the Events Strategy	Manager Liveable and Connected Communities	25%	WIP - awaiting formalisation with appointment of Art, Culture and Visitor Experience Officer

	Communities have agreed strategic plans	Celebrating project successes	Community groups are consulted adhering to the Consultation Framework methodology	Manager Liveable and Connected Communities	25%	WIP - Updating and modifying contact list for community groups
	Diverse and active volunteering base	Diversifying and encouraging the volunteer base	Continue to support, recognise and celebrate volunteers within Council operations and the broader community.	Manager Liveable and Connected Communities	25%	Continue to email and call meetings with the volunteers on a regular basis at the VIC. Engaging and educating on Covid 19 safety requirements, restrictions, border openings, etc. Continue to stress their importance to the visitor experience I the municipal area.
		Actively encouraging and mentoring young people to be part of volunteering efforts around things they	Investigate the establishment of a 'volunteering GT' rewards program, redeemable through local businesses.	Manager Liveable and Connected Communities	<15%	Not started

		are interested in				
	Community celebrations build the areas reputation	Using cultural and artistic celebrations to engage and build understanding of the community and region	Develop a municipal Arts & Culture Program	Manager Liveable and Connected Communities	25%	Not started - awaiting appointment of the ACE officer for formulation
		Growing attendance numbers by responding to new, creative ideas and improvements	Develop Event Strategy that provides whole of community benefits	Manager Liveable and Connected Communities	25%	WIP -research undertaken - awaiting appointment of the ACE officer for formulation